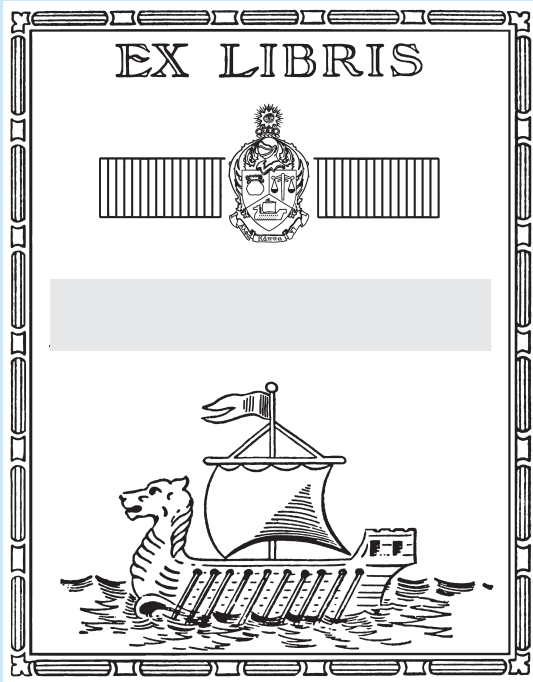


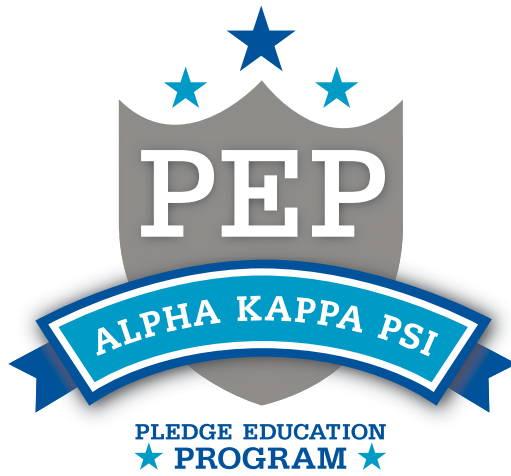


MANUAL



Find Alpha Kappa Psi on

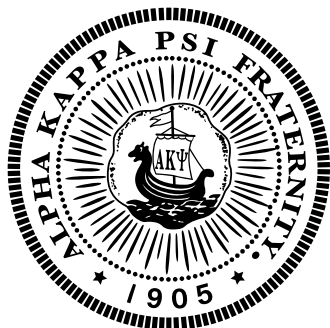




Seventh Edition
Fall 2016 - Spring 2017

COPYRIGHT 2016
By the Alpha Kappa Psi Fraternity

—
All Rights Reserved



First Edition, 2007

Second Edition, 2009

Third Edition, 2011

Fourth Edition, 2013

Fifth Edition, 2014

Sixth Edition, 2015

Seventh Edition, 2016

Published by the Alpha Kappa Psi Fraternity
under the direction of the Alpha Kappa Psi Fraternity Board of Directors

Printed in the United States of America.



The PEP Manual is the first section of Alpha Kappa Psi's Road to Brotherhood, a comprehensive program designed to enhance the brotherhood experience for all members. This manual is to be used in conjunction with the chapter pledge program and weekly meetings. Welcome to life-long brotherhood in Alpha Kappa Psi.

Congratulations on your decision to pledge Alpha Kappa Psi Professional Business Fraternity!



There are very few opportunities when a decision can have a profound impact on one's life and on those around him or her. Your decision to pledge AKPsi is just that opportunity.

More than 100 years ago, Alpha Kappa Psi was founded on the principles of educating its members and the public to appreciate and demand higher ideals in business and to further the individual welfare of members during college and beyond. Today, these objectives are as strong and alive as ever. Our members continually give their time and finances to further the efforts of communicating a positive role for business. There are AKPsi teams all over the world working together to accomplish the AKPsi objectives. These teams include collegiate chapters, alumni chapters, volunteers and individual members of the business community. Members meet on college campuses, in their communities, and at regional and fraternity events to network, exchange ideas and share their life experiences.

As you are discovering, AKPsi is much more than just another organization or club; it is a unique, prestigious association of students, professors, graduates and professionals with common experiences and goals. AKPsi is a brotherhood, meaning many different things to different people, but all members share the fraternity's vision: *Alpha Kappa Psi is recognized as the premier developer of principled business leaders.*

This fraternity offers outstanding opportunities for professional preparation and for personal growth. The way to perfect these skills is through application and practice. Alpha Kappa Psi provides you with the opportunity — while you are still in college — to begin preparing for the professional environment. Practice begins with the organization's orientation process, including committee work, fundraising, community service and the elected officer/leadership process.

As you continue, we challenge you to commit to doing your best and to helping others to achieve the same. Your future is what you make of it; we wish you well in your quest for excellence.

Alexander T. Sultan
Fraternity President

Core Values

In developing principled business leaders, Alpha Kappa Psi adheres to these lifetime values:

BROTHERHOOD

Trust, respect, cooperation, companionship and aid to brothers is the expected norm

KNOWLEDGE

Education and experience is emphasized and shared

INTEGRITY

All actions, whether in business or in life, are guided by honesty, ethics and fairness

SERVICE

Sharing of time, talent and treasure with society and with our fraternity is a priority

UNITY

A common understanding of our vision and values that transcends chapter, generation and profession is utilized to anticipate and create the future

TABLE OF CONTENTS

pg 3	forward
pg 6 - 21	meeting 1 : OPPORTUNITY The orientation section is the first introduction to what pledging in Alpha Kappa Psi really means. You will meet the leadership of the chapter, review the upcoming calendar of meetings and events, and discuss the expectations and opportunities which come with membership in the fraternity.
pg 22 - 31	meeting 2 : BROTHERHOOD As an introduction to the founding and history of Alpha Kappa Psi, in this section you will learn the Anthem of Alpha Kappa Psi as well as important symbols of the fraternity. You will also engage in a discussion about brotherhood and lifelong commitment to the fraternity.
pg 32 - 45	meeting 3 : INTEGRITY This section delves further into the daily responsibilities and privileges of Alpha Kappa Psi membership. You will learn about managing your schedule; our governing documents and policies as well as helpful resources. You will also learn the history of our magazine, <i>The Diary of Alpha Kappa Psi</i> .
pg 46 - 53	meeting 4 : SERVICE In this section, you discuss the core value of service—why we do it; why it is important to the fraternity and the local community. You will also deepen your understanding of Alpha Kappa Psi's history and learn about the other chapters and colonies in your region.
pg 54 - 67	meeting 5 : UNITY In this section, you will learn about the fraternity's organizational and leadership structure—the Management Team, the Fraternity Board of Directors and the Foundation Board of Directors. You will also have the opportunity to learn about leadership through campus involvement.
pg 68 - 75	meeting 6 : KNOWLEDGE In this section, you will review all the knowledge gained up to this point to help you prepare for the Fraternal Exam. It ensures an understanding of the organization and the lifetime commitment required of each Alpha Kappa Psi member.
pg 76 - 112	HISTORY OF ALPHA KAPPA PSI In this special supplement to the <i>PEP Manual</i> , you will find a historical outline of Alpha Kappa Psi's rich history, from our beginnings at New York University in 1904, through the present.

OPPORTUNITY

The orientation section is the first introduction to what pledging in Alpha Kappa Psi really means. You will meet the leadership of the chapter, review the upcoming calendar of meetings and events, and discuss the expectations and opportunities which come with membership in the fraternity. //







summary

Today’s orientation is the first introduction to what being in Alpha Kappa Psi really means. You will meet the leadership of the chapter, review a calendar of events and discuss the expectations and opportunities which come with membership in the fraternity.

As roll call is taken, answer with what “sealed the deal” for you to join AKPsi. Record what “sealed the deal” for you and others to join AKPsi in the space provided below.

What “sealed the deal” for me: _____

What “sealed the deal” for others: _____

How do your reasons differ?

Respond to each question in the spaces provided below. Discuss your responses with a partner and as a group.

What does it mean to be a values-based organization? _____

What is a vision? Why do we have one? _____

What is a creed? Why do we have one? _____

Tag-line

Write the fraternity's tag-line in the space provided below:

Core Values

In the spaces provided below, write the definitions to Alpha Kappa Psi's five core values:

Brotherhood: _____

Integrity: _____

Service: _____

Unity: _____

Knowledge: _____

Vision Statement

Write the fraternity's vision statement in the space provided below:

Creed of Alpha Kappa Psi

Recite the first phrase of the Creed together as a group.

Alpha Kappa Psi recognizes that

We live in deeds, not years;



activity

Guiding Principles

Read each of the descriptions of our five guiding principles and match them with the following list:

A. High Ethical Standards, B. Building Brotherhood, C. Enhancing the Fraternity for Life, D. Lifelong Learning, E. Improving Communities

_____ The esoteric quality we call “brotherhood” is of vital importance though difficult to define. Our members, from the day they become brothers until the end of their lives, foster a great love of the fraternity and a fondness for brother members. While brotherhood manifests itself in a multitude of ways, at its center is a sense of duty and respect for both the fraternity and individual members. All activities and decisions that involve the fraternity are guided by a sense of stewardship and selflessness. Members are anchored by the need to do what is in the best interest of the fraternity as a whole and are not swayed by individual self-interest.

_____ College is merely the beginning of business education. Our members share their knowledge and experiences openly with the people they work with, regardless of rank or position. In addition, they seek out opportunities to share their real world experience with brothers, and in doing so they enhance the lifelong learning of those members.

_____ While the business world offers many opportunities for success and advancement, it also requires us to make decisions about how we succeed. Our members understand the importance of making decisions and conducting business in a way that takes into account both legal and ethical considerations. Our members serve as role models through their consistently fair and ethical conduct.

_____ Much is expected of those to whom much is given. Business professionals who seek to improve the communities in which they do business improve lives and develop goodwill. Our members give back to their communities through volunteer activities and monetary support.

_____ College chapters serve as living laboratories for classroom concepts and professional conduct. In turn, lessons learned in the fraternity prepare members for success in the business world. Because they recognize the value and importance of our fraternity, our members are united in their passion to build a legacy for the future. They support the fraternity through volunteer leadership and monetary gifts.

Post on Alpha Kappa Psi's Facebook wall or tweet to @akpsi the answer to: "How do the core values and guiding principles relate to your experience in AKPsi? What do they mean in the context of fraternity? (#PEP, #AKPsi, #AKPsiChat, #AKPsiKnowledge)



discussion

AKPsi's Education Program

The purpose of our time together is to educate incoming members about Alpha Kappa Psi, its history, structure, ideals and objectives, requirements for membership and how to develop and enhance an individual's professional abilities and interests.

Each potential member must:

1. Be enrolled in the institution at which the college chapter is located;
2. Meet the requirements or regulations with respect to rushing and pledging as prescribed by the institution at which the college chapter is located;
3. Express his or her firm interest in commerce, economics, business, or business administration, or their equivalent;
4. Have paid any required pledging fees in full; and
5. Be invited to join the fraternity and approved for pledging by the members of the college chapter.

To qualify for initiation to college chapter membership each pledge must:

1. Fulfill the qualifications for admittance to the pledge period;
2. Have satisfactorily completed the pledge program and Fraternal Exam;
3. Have paid any required initiation fees in full; and
4. Be invited to and approved for membership by the members of the college chapter.

Bill of Rights

Joining Alpha Kappa Psi should elevate your leadership skills and practices, and prepare you for entering the workforce. One way we seek to accomplish this is through our Pledge Education Program. This program in which you are participating should allow you to:

- Describe your personal values and their relation to Alpha Kappa Psi's Core Values and Guiding Principles.
- Construct an academic plan which leads you to achieve the highest scholarship of which you are capable.
- Illustrate a fundamental knowledge of the history and organization of the chapter, fraternity and college or university.
- Create meaningful and sustaining friendships.
- Describe the benefits and responsibilities of membership in Alpha Kappa Psi.

Additionally, you should never be placed in an environment or situation where your personal values or ethics are jeopardized. Therefore, you have the right not to participate in activities which you feel uncomfortable with or you believe may involve hazing. Hazing in any form is prohibited by the *Board of Directors' Statement of Policy*.

During this program, and beyond, you should not be required or suggested to participate in any activity which:

- Is illegal, immoral, violates the Student Code of Conduct on your campus or reflects negatively upon you, your chapter or the fraternity.
- Interferes with your academic pursuits or causes you to be ill prepared for academic courses.
- Treats you as a second class citizen, in a degrading manner or requires you to relinquish your rights as an individual.
- Involves mental or emotional distress or abuse.
- Forces or suggests you consume alcohol or provide alcohol to others.
- Places you in any type of physical danger or has the potential to be unsafe.
- Does not allow you to get adequate amounts of sleep or requires an unreasonable amount of time.
- Involves pranks such as stealing, unapproved scavenger hunts, 'kidnapping', vandalizing property or harassing others.
- Requires your participation in any variation of calisthenics, 'line ups' or other confrontational questioning activities.

- Involves performing personal services for brothers including, but not limited to, cleaning, running errands or acting as a chauffeur.

If you have questions about your chapter's Pledge Education Program or activities, you should contact your chapter educational resource coordinator at the Heritage Center at 317-872-1553.

Expectations of Joining

The following rules should be observed:

1. Abide by all university rules and at all times observe the honor system in class;
2. Maintain a high degree of ethical integrity with all fraternity brothers, both pledge and chapter members, in all dealings personal and fraternal;
3. Pay all fraternal financial obligations in a timely manner;
4. Endeavor to maintain a "B" average or the equivalent in all studies. An average equal to the minimum required for graduation is required to qualify for initiation;
5. Wear the pledge button (pin) on the left lapel of your coat (or on a shirt, blouse or sweater over the heart) at all appropriate meetings and events, and maintain a neat and clean appearance;
6. Participate in all pledge program activities and attend all meetings and events of the fraternity to which invited;
7. Volunteer on a committee or as a class officer;
8. Treat members with respect and courtesy; and
9. Protect and maintain in good condition your manual and other fraternity handbooks and materials.

Student Member Expectations

Once initiated, every member of Alpha Kappa Psi agrees to abide by the following list of expectations:

1. Attendance at every chapter meeting and function;
2. Membership work: each member should recruit at least one new member per semester to ensure stability of the chapter;
3. Assume responsibility, be reliable and complete every task assigned and help other brothers where needed;
4. Cooperate with the president and other officers;
5. Make every effort to maintain at least a "B" average;

6. Meet financial obligations promptly;
7. Live the values of brotherhood, integrity, service, unity and knowledge;
8. Support, abide by and enforce the fraternity's *Constitution* and *Statutory Code, Board of Directors' Statement of Policy* as well as all other fraternity policies and directives;
9. Prepare for professional and business success; and
10. Solemnly avow *The Ritual of Alpha Kappa Psi*.

Additionally, per the *Board of Directors' Statement of Policy*, any student member who misses three scheduled meetings or required events per semester (or two per quarter) without excuses acceptable to the chapter's executive committee may be subject to suspension from the chapter.

Meeting Agenda

Parliamentary law represents the accumulation of knowledge of English Parliament gained during more than six centuries of conducting meetings. AKPsi uses parliamentary procedure to effectively and fairly run local and Chapter Congress meetings. *Robert's Rules of Order* is the leading guidebook for the proper use of parliamentary procedure. To help chapters better understand parliamentary procedure, your chapter's leadership has access to a quick guide to *Robert's Rules of Order*.

The following agenda is a typical format for meetings using parliamentary procedure. More information about each topic is included.

Meeting Opening

Class president will call the meeting to order. (One gavel rap)

Class president will ask all members to stand. (Two gavel raps)

Class president: "All, for what purpose are we gathered?"

Class: "To deliberate, to receive counsel and advice and to study the teachings of our fraternity so that we may become better leaders."

Class president will ask all members to sit. (Three gavel raps)

Roll Call

The class VP administration will call roll to keep accurate records of pledge meeting attendance.

Officer/Committee Reports

Officers will give a brief overview of anything he or she has been working on in relation to pledge class projects and events.

Committee chairs will give brief overviews of what their committees have been working on in relation to planning of events. During this time, pledges are encouraged to ask questions of the officers, committee chairs and/or committees.

Fraternity Education

Fraternity educator(s) will lead group discussions on various topics: fraternity history, chapter history, fraternity organizational structure, parliamentary procedure, governance and brother duties. Lessons may include special topic related speakers from the chapter, alumni and/or business community.

Committee Meetings

Each committee will utilize time given in the pledge class meeting to work on its assigned task/project. The pledge class officers and fraternity educator(s) will float between the committees to provide assistance and insight. Committee meetings may be held outside of pledge meetings if necessary.

Announcements

This is a time to make any special announcements.

Adjournment

The class president will adjourn the meeting. (One gavel rap) Afterward, all pledges will join hands, forming a closed circle and sing Alpha Kappa Psi's anthem.

Meeting Notes

Quorum for a meeting is 50% + 1 of members in good standing. Quorum must be met in order to open new business and vote on motions.

Motions must pass with at least a majority of those present.

To make a motion:

First member: "I move to ..."

Second member: "Second"

Once the motion has been moved and seconded, discussion can begin on the motion.

Members of AKPsi

List the five types of membership in Alpha Kappa Psi:

1. _____
2. _____
3. _____
4. _____
5. _____

The vast professional family of fraternity members provides an unlimited network of business men and women in every facet of business. As time passes, more and more members of AKPsi achieve prominence in business, education, industry and government.

More than _____ members have been initiated into Alpha Kappa Psi. Of this number, about _____ are active faculty members, approximately _____ are current college students working on degrees in business administration and related fields, and the remainder are alumni engaged in business throughout the United States and in other parts of the world. Of AKPsi's alumni membership, more than _____ are Life Members and subscribers to *The Diary of Alpha Kappa Psi*, the Alpha Kappa Psi Foundation's official magazine.

Leadership of Your Chapter

My executive board is:

President: _____

Duties: _____

Vice President - _____

Duties: _____

Vice President - _____

Duties: _____

Vice President - _____

Duties: _____

Vice President - _____

Duties: _____

Secretary: _____

Duties: _____

Treasurer: _____

Duties: _____

Master of Rituals: _____

Duties: _____

Chaplain: _____

Duties: _____

Warden: _____

Duties: _____

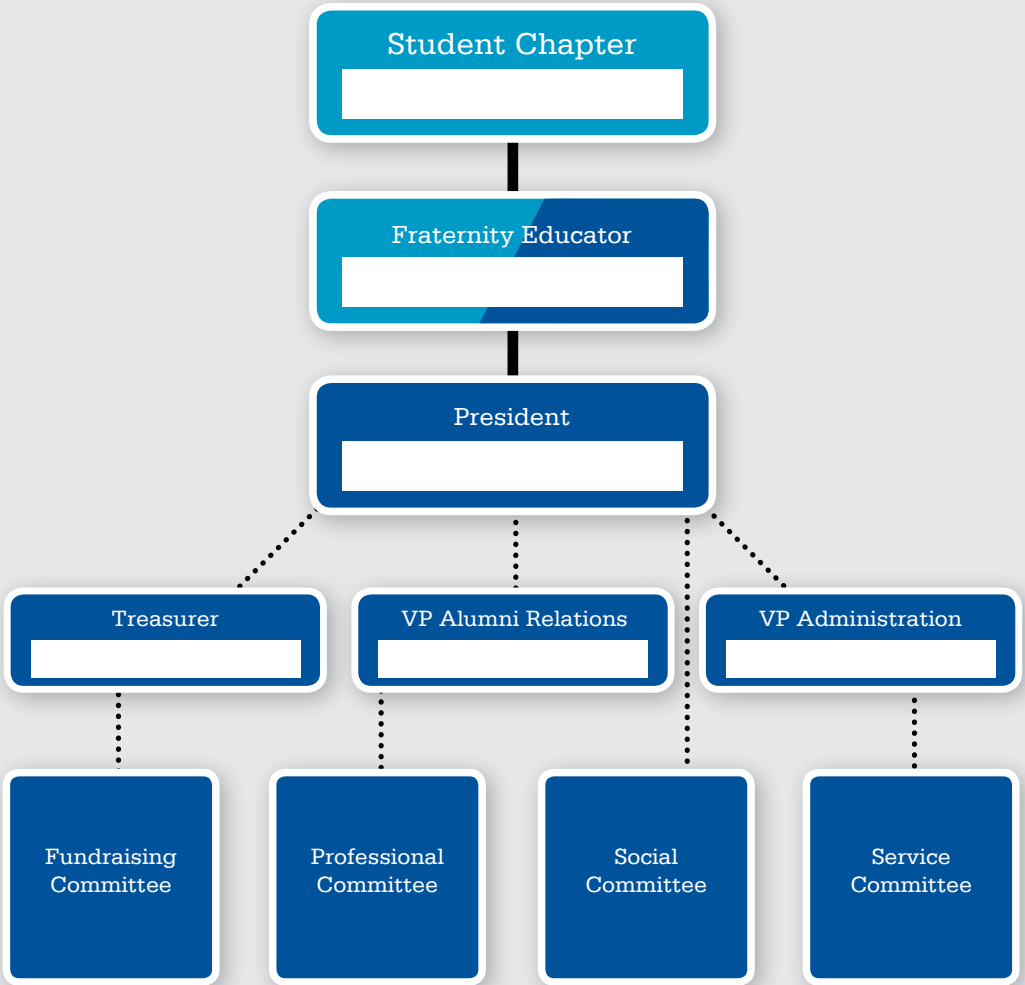
Historian: _____

Duties: _____

As required by the *Constitution* and *Statutory Code*, all chapter officers should minimally consist of: president, vice president(s), secretary, treasurer, master of rituals, chaplain, warden and historian. Other officers and committee heads are elected/appointed as needed for the individual chapter's operations.

Our Class' Organizational Structure

Using the blank lines in the chart, fill out your class' leadership.



LEGEND

chapter pledge class direct report functional report

Fiscal Responsibility

Fee: _____

What does it include? _____

When is it due? _____

Fee: _____

What does it include? _____

When is it due? _____

Fee: _____

What does it include? _____

When is it due? _____

Fee: _____

What does it include? _____

When is it due? _____



discussion

A member of the executive board will lead you in a discussion of student member expectations. Take notes below on what your group deliberated. Post on AKPsi's Facebook wall or tweet to @akpsi any interesting conclusions discussed. (#PEP, #AKPsi, #AKPsiChat, #AKPsiKnowledge)



reflect

Think about today's lesson on opportunity and all the responsibilities of membership in AKPsi. What does the word "opportunity" mean to you? What do you want to learn from AKPsi? What AKPsi experiences would enrich your life? How will you incorporate this experience after graduation?



key idea

- 1. Name the nine Expectations of Joining.**
- 2. Learn the types of membership and membership expectations.**
- 3. Understand your financial obligation to Alpha Kappa Psi.**



BROTHERHOOD

As an introduction to the founding and history of Alpha Kappa Psi, in this section you will learn the Anthem of Alpha Kappa Psi as well as important symbols of the fraternity. You will also engage in a discussion about brotherhood and lifelong commitment to the fraternity. //







summary

This meeting is an introduction to the founding and history of Alpha Kappa Psi. You will learn the Anthem of Alpha Kappa Psi as well as important symbols of the fraternity.

Living Nametag

Write the elements of your living name tag in the space provided below. In the upper right corner, list three important values you try to live by; in the upper left corner, list three people who make you smile; in the lower right corner, put these three things in order when making a decision: think, act, feel; and in the lower left corner, write three words which describe why you chose to join AKPsi.

Is your “living nametag” similar to others? How is it different?

The Anthem of Alpha Kappa Psi

Write the words to the anthem you learned today.

(1)

_____ ,

_____ ?

_____ ?

Chorus

_____ , _____ ,

_____ ,

_____ .

(2)

_____ ,

_____ ,

_____ .

Chorus

The Creed of Alpha Kappa Psi

Write the first section of the Creed below.

_____ ;



reflect

In the space below, reflect on the Creed and what you have learned about brotherhood so far.

What does this line of the Creed mean to you?

What does the word “brotherhood” mean to you?

Describe a characteristic of a “brother” versus a “friend.”

How do they differ?



discussion

Post on Alpha Kappa Psi’s Facebook wall or tweet to @akpsi your response to the question, “How can you be a “brother” to other members of AKPsi?

(#PEP, #AKPsi, #AKPsiChat, #AKPsiKnowledge)

Founding of Alpha Kappa Psi

The story of Alpha Kappa Psi Fraternity begins at New York University, Washington Square, New York.

In the fall of 1902, after the university had awarded the first of its degrees in business through the School of Commerce established in 1900, a stronger basis for instruction was introduced, more faculty members were added, and the curriculum was enlarged and correlated anew. The year 1902 marked the first three-year class working toward the Bachelor of Commercial Science degree.

The first year of this program had demonstrated the need for a strong administrator to concentrate his full-time and energy on the development of the school. The man chosen for this position was Joseph French Johnson. In 1901, he accepted the post of secretary of the faculty at the NYU School. At this critical time, some members of the class of 1905 came forward to reassure the new dean that they had complete faith in his policies and that they would, in every way possible, endeavor to promote the success of the school, to work to make the new degree respected and valued.

These eager, serious-minded students occupied the same seats in class, five nights a week, in the eighth floor classrooms of the new University Building on Washington Square. Since they all worked by day and had school work too, they had little time for any school social activities, but the early members managed to get together on Friday nights for social time, mostly spent in talk of the school. It was only natural that, without any apparent design or effort the four should meet each night after classes to take advantage of the quietness of lower Broadway to walk south for twenty-five minutes to City Hall and then across the Brooklyn Bridge to their homes. They talked over their mutual problems. They soon acquired a new name and were widely heralded as the Brooklyn Four. Their names were George L. Bergen, Howard M. Jefferson, Nathan Lane Jr. and Frederic R. Leach.

There were two other outstanding men of the class of 1905 who likewise exercised and talked over their various problems while walking from class but in the opposite direction, north, toward midtown Manhattan. They were Robert S. Douglas and Daniel V. Duff. Somewhere between his first and second year, Leach suggested the organization of a fraternity. The idea met with unanimous approval.

In the winter, during the 1903-04 school year, much further work was accomplished. At the beginning, several meetings of those students who were the founders of Alpha Kappa Psi were conducted. By late April, plans

MORE HISTORY

The history of Alpha Kappa Psi Fraternity, in its entirety, can be found on pages 76-112 in the last section of this PEP Manual.

had assumed definite shape; on June 9, 1904, Douglas, Duff, Lane, Leach, Bergen, Jefferson, Irving L. Camp, Herbert M. Wright and Morris S. Rachmil met at the Hotel St. Denis. All the men were strongly in favor of forming a fraternity.

The men realized that the BCS degree then was of relatively little or no commercial value in the community. They firmly believed, however, that it could be made to be of as much significance as the CPA and that this change could be accomplished through the united efforts of men of strong character from the school. They were convinced that higher education for businessmen was a vital need in America, and they were willing to dedicate themselves to assist in encouraging such college training.

The group appointed the Brooklyn Four to draft an acceptable constitution to be presented the next time they gathered.

On October 5, 1904, the charter members met in the Assembly Room, 32 Waverly Place. They decided to set up a professional fraternity at once, along the lines of the constitution which had been presented by the Brooklyn Four Committee, and to choose a president, secretary and treasurer in accordance therewith, these officers to assume similar positions under the constitution when it was finally adopted. On written ballots, Douglas was elected president; Jefferson, secretary; Lane, treasurer; William O. Tremaine, vice president; and Rachmil, financial secretary, a choice made unanimous by acclamation. A committee of three, Rachmil, Tremaine and Camp, was appointed to study the constitution draft, criticize and revise it, and report recommendations as soon as possible. This marked the founding date of the fraternity, October 5, 1904.

The objects of Alpha Kappa Psi, adopted at the time of its founding, are:

- 1. To further the individual welfare of its members;**
- 2. To foster scientific research in the fields of commerce, accounts and finance;**
- 3. To educate the public to appreciate and demand higher ideals therein; and**
- 4. To promote and advance in institutions of college rank, courses leading to degrees in business.**



activity

In the space below, create an acronym for the ten founders of the fraternity. Once you have learned your acronym, name the ten founders of Alpha Kappa Psi. Place a star next to each member of the Brooklyn Four.

Ten Founders:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



The Symbols and Emblems Alpha Kappa Psi



Coat of Arms

Our coat of arms is AKPsi's heraldic insignia and possesses secret significance. The objects on the coat of arms include a coin bag, Phoenician galley, chain of four links and a pair of balances. Today's version of the coat of arms was designed in 1930 and replaced the former one which was not in accord with the rules of heraldry.

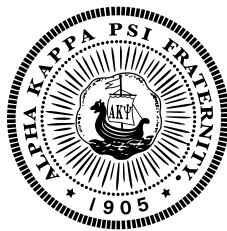


ALPHA KAPPA PSI

The Professional Business Fraternity

Logo

The fraternity's logo was created in 2001 as an alternate option to the coat of arms. When promoting the fraternity to a corporate or non-fraternal audience, this is the preferred choice.



Seal

The fraternity's seal is used to attest charters, membership certificates and awards issued by the fraternity. The date "1905" is the year the fraternity was incorporated in the State of New York.



Flag

Alpha Kappa Psi's flag features the Greek letters in gold on a middle panel of navy blue, with panels of gold on each side. Navy and gold are the fraternity's official colors.



Jewel

Alpha Kappa Psi's official gem is the blue sapphire. It was adopted as the symbol of our alumni objectives — you will learn more about alumni and alumni objectives in the *Knowledge* section.



Flower

The fraternity's official flower is the yellow rose. The yellow rose symbolizes joy and happiness, but most of all, yellow roses stand for friendship.



discussion

In groups, share the personal item you brought with you to today's meeting. Share why you chose to bring this item, why it is special and the qualities the item represents that you bring to the group.



reflect

Think about today's lesson on brotherhood and your connection to the Brooklyn Four as well as the founding fathers of AKPsi. What do you have in common in terms of your own professional and educational pursuits? How does their story relate to yours and to the other members of AKPsi? What would our founders say to you today as you begin your road to brotherhood in AKPsi?



key idea

1. Name the ten founders of Alpha Kappa Psi.
2. Understand why they founded the fraternity.
3. Learn the symbols and anthem of Alpha Kappa Psi.

INTEGRITY

This section delves further into the daily responsibilities and privileges of Alpha Kappa Psi membership. You will learn about managing your schedule; our governing documents and policies as well as helpful resources. You will also learn the history of our magazine, *The Diary of Alpha Kappa Psi*. //







summary

After previously discussing the big-picture duties and expectations, we will shift our focus to the daily responsibilities and privileges of Alpha Kappa Psi membership. You will learn about managing your schedule, our governing documents and policies, and the history of our magazine, *The Diary of Alpha Kappa Psi*.

As roll call is taken, tell the group about your role model and why. Write down others' responses in the space provided below.

The Anthem of Alpha Kappa Psi

Write the words to the anthem of Alpha Kappa Psi below.

(1)
_____ ,
_____ ?
_____ ?
<i>Chorus</i>
_____ , _____ ,
_____ ,
_____ .
(2)
_____ ,
_____ ,
_____ .
<i>Chorus</i>

The Creed of Alpha Kappa Psi

After reciting the first section of the Creed, you will learn the second section relating to the core value of integrity. Write the second section of the Creed below.

_____ ;



reflect

In the space below, reflect on this section of the Creed and what you have learned about integrity so far. What does the word “integrity” mean to you? Describe someone who has integrity. Do you see your chapter and your chapter brothers living with integrity?



discussion

After discussing, post on AKPsi’s Facebook wall or tweet to @akpsi the answer to the questions: What does the word “integrity” mean to you? Have you seen this in your chapter? What does this line of the Creed mean to you? How is this line relevant in today’s society? How do you act with integrity? (#PEP, #AKPsi, #AKPsiChat, #AKPsiKnowledge)

Risk Management Policies

One of the most important ways we as members of AKPsi can live with integrity is to uphold the fraternity's risk management policies. These policies are maintained in the *Board of Directors' Statement of Policy* (available at [akpsi.org](#)). All members and pledges are expected to follow these policies as written and encouraged to inspire other Alpha Kappa Psi affiliates to do the same.

Alcohol and Drug Policy

All members of Alpha Kappa Psi Fraternity shall abide by all applicable liquor control laws of the State or other jurisdiction including colleges and universities while participating in a fraternity event.

Responsibilities

Although the leadership of the fraternity at any specific event, whether local, regional or organization-wide in scope, is responsible for promoting compliance with this policy, every brother of Alpha Kappa Psi is expected to assist in ensuring adherence to this policy.

In an effort to maintain and abide by this policy, members shall use the following guidelines:

1. The possession, use and/or consumption of alcoholic beverages while on chapter premises, during an official event, whether local, regional or organization-wide in scope, or in any situation sponsored or endorsed by the chapter or by the fraternity, must be in compliance with any and all applicable state, county, city and university laws or regulations.
2. No alcoholic beverages may be purchased using chapter, pledge class or fraternity funds; nor may any member, in the name of or on behalf of the chapter, coordinate the collection of or provide any funds for such a purpose. In addition, no chapter may co-sponsor or co-finance a function at which alcohol is purchased by any of the host chapters, groups or organizations.
3. No chapter may co-sponsor an event with a brewery, vineyard, distillery, alcohol distributor or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) at which alcohol is given away, sold or otherwise provided to those present. This includes any event held in, at or on the property of a tavern as defined above for purposes of fundraising. This also includes earning funds from the sale of alcohol, wristbands, cups, etc. However, a chapter may rent or use a room or area in a tavern as defined above for a closed event held

within the provisions of this policy, including the use of a third party vendor and guest list. An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.

4. The possession, sale and/or use of any illegal drugs or controlled substances at any chapter house, fraternity sponsored event or at any event, that an observer would associate with the fraternity is strictly prohibited.
5. All rush activities associated with any chapter will be a dry rush function.
6. No alcohol shall be present at any pledge program.
7. When alcohol is served at fraternity events, one of the following options for conducting the event must be followed:
 - a. Service of alcohol on a no host, cash bar basis by a professional bartender, fully covered by liability insurance, is preferred;
 - b. A Bring Your Own Bottle (BYOB) event may be held at which only members, pledges, and invited guests of legal drinking age may bring and/or consume alcoholic beverages. The quantity of alcohol an individual may bring or possess at a BYOB event is defined as the amount a reasonable person could consume in one sitting.
8. Regardless of the option chosen, the following provisions shall apply:
 - a. No member or pledge, individually or collectively, shall purchase for, serve to, or sell alcoholic beverages to any minor (those under the legal drinking age);
 - b. Reasonable precautions will be taken by the chapter to prevent the excessive consumption of alcoholic beverages and to prevent the service of alcohol to underage persons by anyone;
 - c. Members and/or guests who arrive at an event in an intoxicated state shall not be admitted;
 - d. At each event, there shall be designated non-drinking members;
 - e. Non-alcoholic beverages shall be provided at each event;
 - f. The service of alcoholic beverages shall be cut off at a specific time, which shall be established and clearly published in advance of the event;
 - g. No “drinking games” shall be permitted.
 - h. The possession or use of a common source container at events or

gatherings is strictly prohibited. Common source containers are generally defined as kegs, pony kegs, beer balls, trashcans, bathtubs, punch bowls, alcohol-infused fruit, or other similar device designed to store or mix alcohol in large quantities and intended for consumption by more than one individual.

Fire and Health Safety Policy

All premises used for Alpha Kappa Psi Fraternity operations, prior to, during and following occupancy, must meet all local fire/health codes and standards as well as any applicable federal, state, county and municipal laws, ordinances and regulations.

Hazing Policy

It shall be the responsibility of all members of Alpha Kappa Psi Fraternity to determine college, university or other legal jurisdiction policy regarding hazing, mental or physical, and to comply totally with such policies.

Guidelines

In an effort to maintain and abide by this policy, members shall use the following guidelines:

1. Because some forms of hazing can involve criminal conduct (such as unwanted physical contact), you must immediately report any such criminal acts to the local law enforcement authorities in addition to Alpha Kappa Psi Fraternity.
2. No member, pledge, chapter, colony or other entity of Alpha Kappa Psi shall conduct or condone hazing activities. Permission or approval by a person being hazed does not abrogate this policy. Hazing activities are generally defined as:

Any action taken or situation created, intentionally or unintentionally, whether on or off fraternity premises, to produce physical or mental discomfort, embarrassment, harassment, or ridicule or possibly cause physical harm or injury.

Such activities include but are not limited to: use of alcohol; paddling in any form; creation of excessive fatigue; physical and psychological shocks; road trips, kidnapping of pledges by members, kidnapping of members by pledges; consumption of food, beverage or any other substance except in the course of regular meals; late work sessions which interfere with scholastic activities; or any other such activities carried on outside or inside of the confines of the chapter premises; but not limited to

blindfolds; engaging in public stunts of buffoonery; morally degrading or humiliating games and activities; and any other activities on the part of members or pledges which are not consistent with fraternity law, ritual or policy, or any and all applicable state, county, city and university laws or regulations. Activities which could be construed as quests, treasure hunts, or scavenger hunts that are not pre-approved by the Judiciary Committee will be considered unauthorized events and by their very nature considered hazing.

3. Mental hazing would include, but would not be limited to, the activities and procedures included in the following statement of policy:
 - a. There shall be no pre-initiation activities on the day or evening prior to the day of Court of Honor or Ritual Initiation that would cause persons to be physically or mentally fatigued;
 - b. Activities during the pledge education period shall be limited to those which attempt to increase the person's knowledge of the Fraternity and the person's professional intent; these activities must be carried on in a dignified manner and must show proper respect for another person as a professional equal;
 - c. At no time during pledge education is there to be verbal abuse of an individual, including shouting, screaming and the use of profanity. This includes the use of line-ups as defined in the "Judiciary Operations Manual."
4. The chapter president, in general, and the vice president of membership and/or pledge trainer(s), specifically, are in charge of the chapter's Membership Education Program. If any chapter is reported to be hazing in any way, the president and vice president of membership and/or pledge trainer(s) will be held personally responsible for the chapter's actions, and may be personally disciplined by the removal of office or suspension of membership. The discipline may be levied by the chief executive officer with the consent of the board of directors.

The chapter is also liable for discipline in hazing cases, and the chairman of the board of directors may appoint an alumni committee to hear evidence and testimony in such situations. Should the committee find the chapter in violation of the board of directors' policy, it may recommend to the board of directors appropriate punishment including suspension of the chapter's charter.

Investigations conducted by outside persons

It is the policy of Alpha Kappa Psi Fraternity that any investigation conducted by the chapter's school, college, university, student life department, any police agency or any other entity must be reported to the Judiciary Committee staff liaison at the Heritage Center within five business days of the chapter becoming aware of said investigation. This responsibility falls on the chapter executive board, chapter advisor, section director and/or regional director. Failure to report any investigation shall result in charges levied against the chapter, the chapter officers and/or chapter volunteers.

Publication of Inappropriate Material Policy

It is the policy of Alpha Kappa Psi Fraternity to prohibit its members from producing, publishing, and/or distributing any material, whether written or electronically as text, audio, video, or some combination of all three that could be deemed harmful to the good name and reputation of the fraternity.

Sexual Harassment

It is the policy of Alpha Kappa Psi Fraternity that unwelcome sexual advances, requests for sexual favors and other sexually offensive verbal or physical contact will not be condoned or permitted, and may in fact be in violation of state and/or federal law. Nonconsensual sexual physical contact and similar acts are a crime, and you are required to immediately report any such incidents to the local law enforcement authorities in addition to Alpha Kappa Psi Fraternity.

The fraternity will not tolerate or condone any form of sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions that are demeaning to any person, which would constitute sexual harassment of any type or form.

Our risk management policies are divided into five sections. List them below:

1. _____
2. _____
3. _____
4. _____
5. _____



activity

In groups, review the area of risk management assigned to you. Provide a content review. A content review is like a preview for a movie — it should last no longer than five minutes and is a snapshot of what the content entails. You can do a skit, a song, a top ten list, etc. Be creative!



Governing Documents

There are several documents within Alpha Kappa Psi that help things work smoothly. The following are considered governing documents by which all members must abide.

Constitution and Statutory Code

The *Constitution* and *Statutory Code* are two different sets of laws stored together in one document and is the highest ranking governing document of the fraternity. The *Constitution* outlines the structure of the fraternity and its governing bodies. It also includes definition of membership and the rights contained therein. The *Statutory Code* outlines specific chapter structures, discipline and financial policies. A chapter's bylaws MAY NOT conflict with anything in these documents. In case of conflict the *Constitution* and *Statutory Code* supersedes all documents including chapter bylaws, the *Board of Directors' Statement of Policy* and *The Ritual of Alpha Kappa Psi*. Changes to the *Constitution* and *Statutory Code* can only be made at the Chapter Congress meeting and must be approved by a 3/4th and majority vote respectively.

Board of Directors' Statement of Policy

The *Board of Directors' Statement of Policy* outlines policies as set by the Fraternity Board of Directors. This includes detailed fraternity and chapter financial policies, chapter minimum standards, detailed discipline, risk management policies, communication policies, chapter attendance at events and member attendance. A chapter's bylaws MAY NOT conflict with anything in the *Board of Directors' Statement of Policy* and this document will supersede in case of conflict. Changes to the *Board of Directors' Statement of Policy* can only be made by the board of directors by a majority vote.

The Ritual of Alpha Kappa Psi

The Ritual of Alpha Kappa Psi contains all necessary rituals for student and alumni chapters. This ritual manual is never to be added to or deleted from and all its rituals should be presented in their entirety. These rituals are the ties that bind brothers regardless of their chapter or experience.

Chapter Bylaws

Each chapter writes its own chapter bylaws to reflect local chapter operations. Chapter bylaws must incorporate policies from the *Constitution* and *Statutory Code*, the *Board of Directors' Statement of Policy* and *The Ritual of Alpha Kappa Psi*. Changes to the chapter bylaws must lie on the table for at least a week and an affirmative 2/3rd vote of the chapter

is required. Any changes to the bylaws, as directed by changes in the *Constitution* and *Statutory Code*, *Board of Directors' Statement of Policy* and *The Ritual of Alpha Kappa Psi*, are to be automatically reflected in the chapter bylaws; no vote required.

Chapters should have a committee to review the chapter bylaws and changes should be presented to the chapter, however, this document should not be always in a state of change. Policies should be debated keeping in mind that, although chapter bylaws evolve over time, it should not be completely rewritten each year.

AKPsi has four governing documents. List them below.

1. _____
2. _____
3. _____
4. _____

Managing Time and Setting Goals

***How did you prioritize your activities in the Time Management activity?
List them below.***

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Setting clear goals can be a great help when deciding how to prioritize your time and effort. The S.M.A.R.T. model, from *Management Review* by George T. Doran is a useful tool for any AKPsi member.

S - _____

M - _____

A - _____

R - _____

T - _____



activity

Using the S.M.A.R.T. model, create three goals using the space provided below. Share your goals with a partner to ensure they fit the model.

1. _____

2. _____

3. _____



quiz

Fill in the correct information for each of the fraternity's nine minimum standards. The minimum standards for all chapters are as follows:

1. Initiate at least _____ new student members;
2. Year-end chapter size of at least _____ members;
3. Conduct at least _____ professional events;
4. Each student member attends at least _____ professional events;
5. Attend at least _____ fraternity-sponsored event;
6. Attend _____ Officer Training;
7. Have a current balance on _____ _____ ;
8. Have a _____ _____ on June 30; and
9. Follow the minimum _____ _____ _____ (____) standards.



reflect

Think about today's lesson on integrity. What does the line of the Creed you learned mean to you? What did it mean to our founders? How does integrity fit into the guiding principle of "High Ethical Standards"?



key idea

1. Understand AKPsi's policies and governing documents.
2. Learn the S.M.A.R.T. goals model.
3. Learn how to prioritize school and AKPsi activities.



SERVICE

In this section, you discuss the core value of service — why we do it; why it is important to the fraternity and the local community. You will also deepen your understanding of Alpha Kappa Psi's history and learn about the other chapters and colonies in your region. //







summary

In this meeting, we discuss the core value of service — why we do it; why it is important to the fraternity and the local community; and in what ways the fraternity offers service to its members through events and education. Pledges will also deepen their understanding of AKPsi’s history and learn about the other chapters and colonies in the region.

As roll call is taken, respond to “How I can make a difference in AKPsi” in the space provided below.

Creed of Alpha Kappa Psi

After reciting the first and second sections of the Creed, you will learn the third section relating to the core value of service. Write the portions of the Creed you have learned below.



reflect

In the space below, reflect on the latest portion of the Creed. What does this line of the Creed mean to you? What does the word “service” mean to you?



discussion

Post on AKPsi’s Facebook wall or tweet to @akpsi the answers to the questions: “How is service relevant today? Why is serving others important? Why was service important to our founders? (#PEP, #AKPsi, #AKPsiChat, #AKPsiKnowledge)





activity

Service in Alpha Kappa Psi

As the service chairman speaks to you about opportunities for service in your community, jot down some notes on the types of service you enjoy the most. Your pledge class will plan a service project for the chapter (already on the calendar).

Discuss as a group how our core value of service links to the guiding principle of improving communities. Also discuss why serving others is important.

Events and Programs

Alpha Kappa Psi as an organization is committed to providing its members services they cannot get anywhere else. These services come in the form of events and educational opportunities designed for its members to develop their professional, personal, fraternal and leadership skills.

Academy



Funded by the Alpha Kappa Psi Foundation, this leadership institute is based on the contemporary concepts contained in the business best seller *The Leadership Challenge* by James M. Kouzes and Barry Z. Posner. A limited number of participants ensure the experience will be highly personal and members will build a strong network with other Alpha Kappa Psi participants from around the world. Interactive group sessions are complemented by small group discussions led by AKPsi facilitators and successful business leaders.

All-AKPsi Academic Team



The Alpha Kappa Psi Foundation's All-AKPsi Academic Team recognizes students who maintain excellence in academic standing while making positive contributions to their campus and community. From among the team members, eight outstanding individuals receive the Top Scholar award and are recognized with educational grants.

Case Competition



The Alpha Kappa Psi Foundation sponsors the Case Competition. At each event, teams compete and the top three teams are awarded scholarships. Through the Case Competition, students are introduced to the realities of decision making—including incomplete information, time constraints and conflicting goals—giving them first-hand experience in analyzing business situations.

College of Leadership

Held in conjunction with the Convention, the College of Leadership provides students advanced professional and leadership skills. Dynamic sessions, focusing on team and chapter leadership, effective recruitment strategies,



fundraising and risk management, equip students with the tools needed to lead successful chapters and encourage personal growth. These programs are designed to be interactive discussions that give students opportunities to learn and share ideas from AKPsi leaders and chapters from around the world.

Convention



Held every other summer, the Convention consists of two main parts—the Chapter Congress and the College of Leadership. The Chapter Congress is made up of one delegate from each student and alumni chapter in good standing. These delegates meet in committees to review and discuss proposed changes to the *Constitution* and *Statutory Code*, and vote upon legislation and elect the fraternity president and executive vice president during the Chapter Congress meeting. Other gatherings held during the Convention include the Celebration of Brotherhood, awards luncheons and Grand Banquet. The next Convention will be held August 2-5, 2017 in Las Vegas, Nevada.

eLearnings



eLearnings are free, pre-recorded trainings and seminars on a wide variety of topics—everything from recruitment, apathy, alumni relations to specialized officer trainings. You can take Alpha Kappa Psi eLearning courses anytime to brush up on the topics of your choice.

Fraternity Advisors Conference

Alpha Kappa Psi recognizes its advisors (chapter advisors and faculty advisors) are integral to the continuous education of chapter officers and maintaining successful chapters. To support these individuals, the Fraternity Advisors Conference is held each year so advisors who want to gain education on the “bigger picture” of working with successful chapters, maintaining a healthy Chapter Advisory Board, and being the best resource to the fraternity and the chapter, can take their knowledge and skills to the next level.

Principled Business Leadership Institutes



Held in multiple cities across the country, the Principled Business Leadership Institute offers students a weekend focusing on professional skill building at the individual level, while allowing for the opportunity to network with other chapters and business professionals. Attendees participate in a curriculum centered on the values of principled business leadership and the values of AKPsi—brotherhood, integrity, service, unity and knowledge.

Webinars



Webinars are live meetings, trainings, and presentations hosted via a web-based platform. Webinars are completely free and offer an opportunity to supplement your chapter's programming schedule with topics that are more difficult to find locally. By attending a webinar, you have the opportunity to interact with subject matter experts on a wide range of topics.

Yellow Rose Society

Alumni are not the only ones who support the Alpha Kappa Psi Foundation with donations. With a minimum annual contribution of \$10, students can join the Yellow Rose Society and receive a monogram AKPsi lapel pin, a ribbon at events and special recognition in *The Diary of Alpha Kappa Psi*.



reflect

Think about today's lesson on service and your connection to your community and the fraternity. What do you have in common with the other members of AKPsi? What would our founders say about the value of serving other members of AKPsi as well as the local community?



key idea

1. Discuss the value of service and learn how your chapter has served the local community.
2. Provide a deeper understanding of what it means to improve our communities.
3. Understand the educational opportunities available for all members of AKPsi.

UNITY

In this section, you will learn about the fraternity's organizational and leadership structure — the Management Team, Fraternity Board of Directors and the Foundation Board of Directors. You will also have the opportunity to learn about leadership through campus involvement. //







This meeting is all about the fraternity’s organizational and leadership structure—the Management Team, the Fraternity Board of Directors and the Foundation Board of Directors. You will also have the opportunity to learn about leadership through campus involvement and what organizations are available on your campus.

As roll call is taken, answer with a leadership trait you possess. Write down the leadership traits you would like to work on in the space provided below.

Blank writing area with six horizontal lines.

Creed of Alpha Kappa Psi

After reciting the first, second and third sections of the Creed, you will learn the fourth section relating to the core value of unity.

Write the sections of the Creed you have learned below.

Blank writing area with six horizontal lines, each ending in a semicolon.



In the space below, reflect on this section of creed and what you have learned about unity and leadership within your chapter so far. What does the word “unity” mean to you? Do you see unity within your chapter and AKPsi?



Post on AKPsi’s Facebook wall or tweet to @akpsi the answer to the question, “Is leadership an individual or chapter concept? Can everyone be a leader? (#PEP, #AKPsi, #AKPsiChat, #AKPsiKnowledge)



Fraternity Structure

Chapter Congress

The Chapter Congress is the supreme governing body of the fraternity. It is composed of voting delegates from each student and alumni chapter in good standing. The duties of the Chapter Congress are to consider and vote on amendments to the *Constitution* and *Statutory Code*. The Chapter Congress also elects the president and the executive vice president, and enacts legislation. In addition, the Chapter Congress sets the fees for student members and elects the board of directors. All of this takes place at the Chapter Congress meeting held at the Convention every two years, with the exception of the election of the board of directors which takes place annually through a mail ballot to all chapter delegates.

Fraternity Board of Directors

The fraternity's board of directors is composed of nine alumni members elected by the Chapter Congress for terms of three years. The board in turn elects its officers who are the chairman, vice chairman, treasurer and secretary. The responsibility of the board of directors is to set policies and procedures that will guide the fraternity into the future. It acts as the supreme governing body of the fraternity between meetings of the Chapter Congress. It is charged with approving the fraternity budget, setting annual goals of the fraternity, overseeing the performance of the CEO and, most importantly, strategic planning. In strategic planning, the board takes input from members through a variety of sources and determines the fraternity's core values, its vision for the future, or in laymen terms — what does Alpha Kappa Psi want to be known for? Further, it is charged with the responsibility of measuring how programs assist chapters and members to reach the vision. The board is the “big picture” strategic thinker of the organization much like the board of a corporation. The chairman of the board is the highest ranking volunteer in the fraternity.

Management Team

The Management Team is the volunteer operational arm of the organization. It is composed of the fraternity president, executive vice president, four area vice presidents and 16 regional directors. The Management Team is charged with the responsibility of servicing the chapters of the fraternity within the guidelines of policies and procedures set forth by the board of directors. The Management Team also manages a vast number of fraternity alumni volunteers, such as regional managers,

section directors and chapter advisors. The fraternity president serves as the chairman of the Management Team, presides over meetings of the Chapter Congress and appoints operational committees.

Foundation Board of Directors

The Alpha Kappa Psi Foundation, founded in 1951, is a not-for-profit 501(c)(3) organization dedicated to promoting the ideals of AKPsi. Its mission is: providing resources for enhancing the educational experience of future business leaders. The governing body of the foundation is its board of directors. It is charged with the responsibility of setting policies, fundraising goals and plans, an operational budget, and the overall vision of the foundation. A professional staff oversees day-to-day activities. The foundation funds the Academy, All-AKPsi Academic Team, Case Competition and numerous scholarships. So the fraternity can have quality speakers at its events (such as the Principled Business Leadership Institute or the College of Leadership), the foundation also underwrites expenses for many speakers through its Principled Business Leadership Fund.

Heritage Center

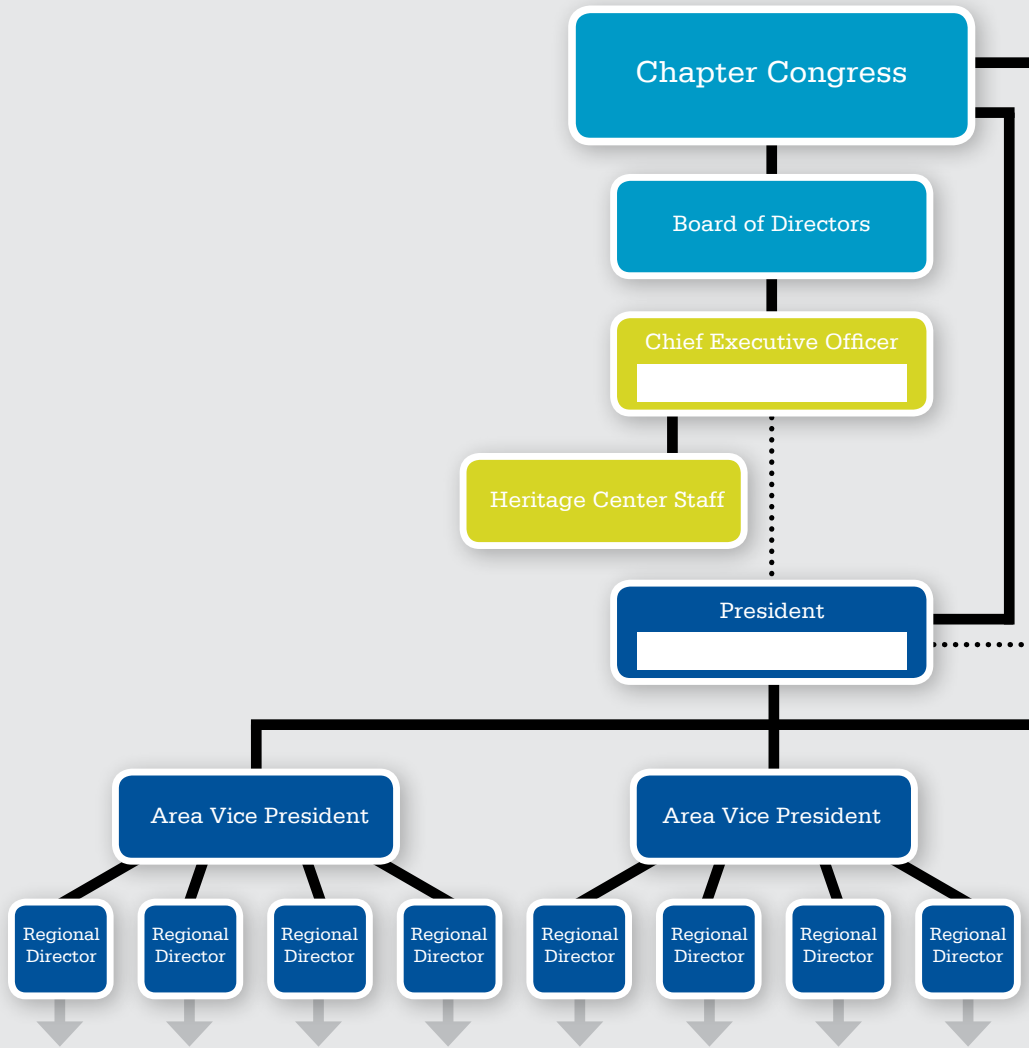
The Heritage Center's staff members are the only paid employees of the fraternity. The chief executive officer has similar duties to other corporate CEOs. The CEO is charged with the day-to-day operations of the fraternity and foundation, supervision of the staff, meeting goals and objectives and ensuring the financial integrity of the organizations through budgets approved by the boards. The CEO is also charged with leading the organizations, overseeing the fraternity's Management Team and providing the boards with the information they need to do their job. To assist in the operations of the fraternity and foundation, a number of directors and clerical staff are employed to head certain areas of operations. These areas include alumni development, communication, education and training, expansion, finances, foundation fundraising and programs, meetings and events, member services, and technology.

The following duties are conducted by the Heritage Center staff:

1. Maintains the financial and membership records of the fraternity and the Alpha Kappa Psi Foundation;
2. Receives and disburses all fraternity funds;
3. Maintains addresses and records for all members and chapters;
4. Issues all certificates and membership cards;

Alpha Kappa Psi Organizational Structure

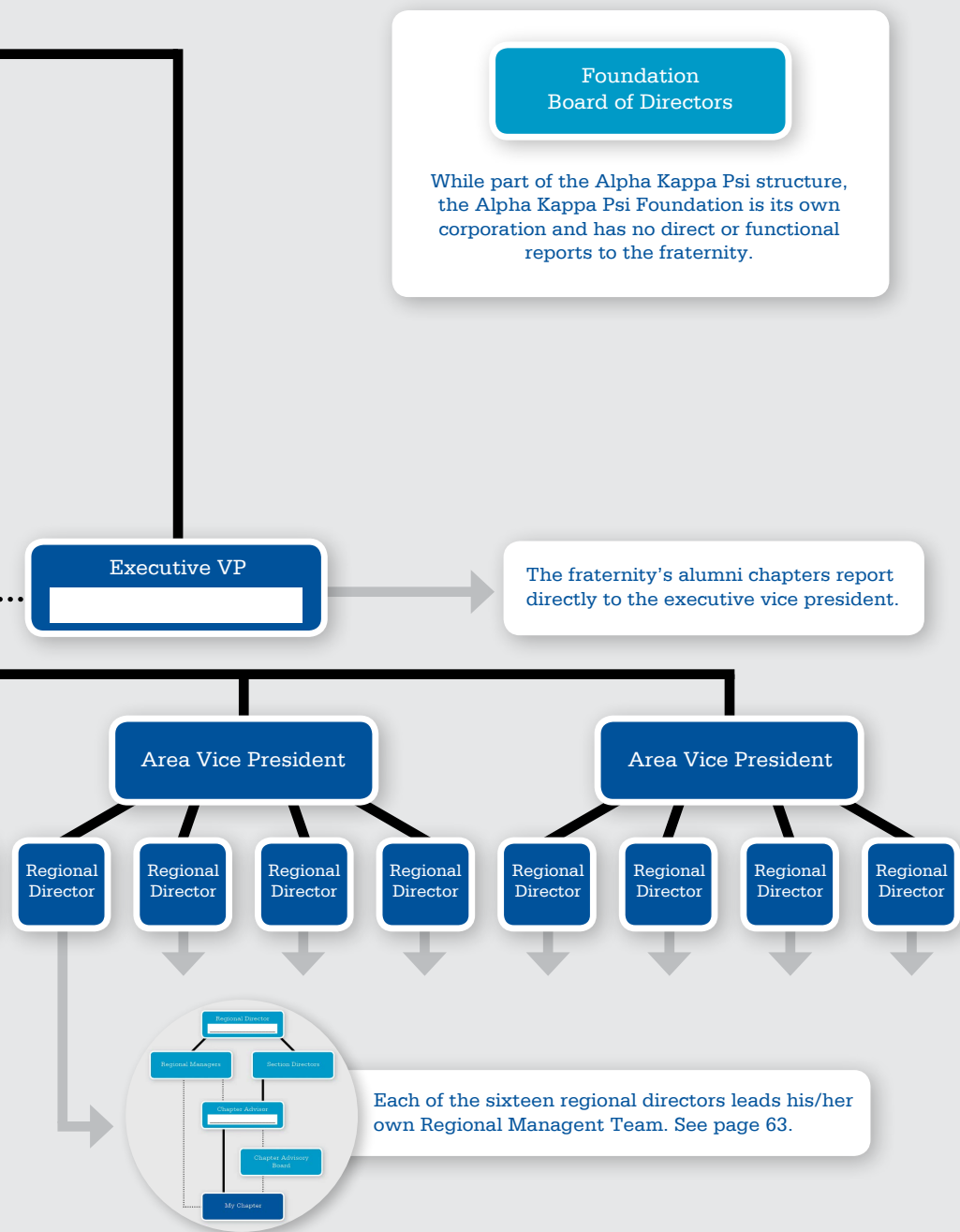
Using the AKPsi Organizational Structure chart below, write the appropriate names for each level



LEGEND

management team		governing bodies		daily operations		direct report		functional report	
-----------------	---	------------------	--	------------------	---	---------------	--	-------------------	---

of the fraternity's leadership.



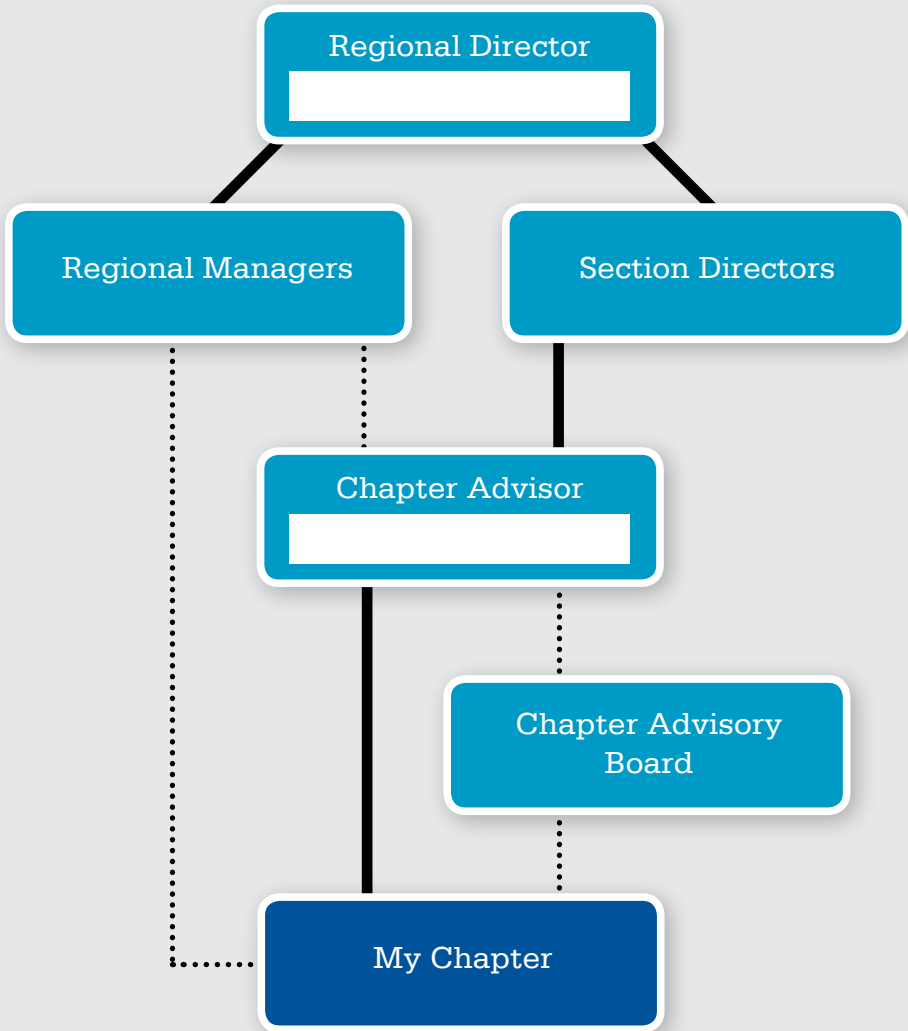
5. Edits and distributes all fraternity publications;
6. Purchases and distributes chapter supplies, emblems and insignia;
7. Administers the performance evaluation of chapters;
8. Handles all general correspondence for fraternity activities;
9. Aids in arranging and publicizing all fraternity and foundation educational programs;
10. Keeps the minutes of the board of directors and executive committee;
11. Conducts expansion activities and arranges for installations;
12. Distributes ritual supplies and official jewelry;
13. Prepares reports for fraternity meetings;
14. Conducts public relations for the fraternity;
15. Processes applications for honorary and faculty memberships and Distinguished Service Awards;
16. Follows up on all past due accounts;
17. Performs the directives of the board of directors and the executive committee; and
18. Supervises chapters when necessary.



The offices of the Alpha Kappa Psi Fraternity and Alpha Kappa Psi Foundation are located at the Heritage Center in Indianapolis.

Regional Management Team Structure

Using the AKPsi Regional Management Team chart below, write the names of your regional director and chapter advisor.

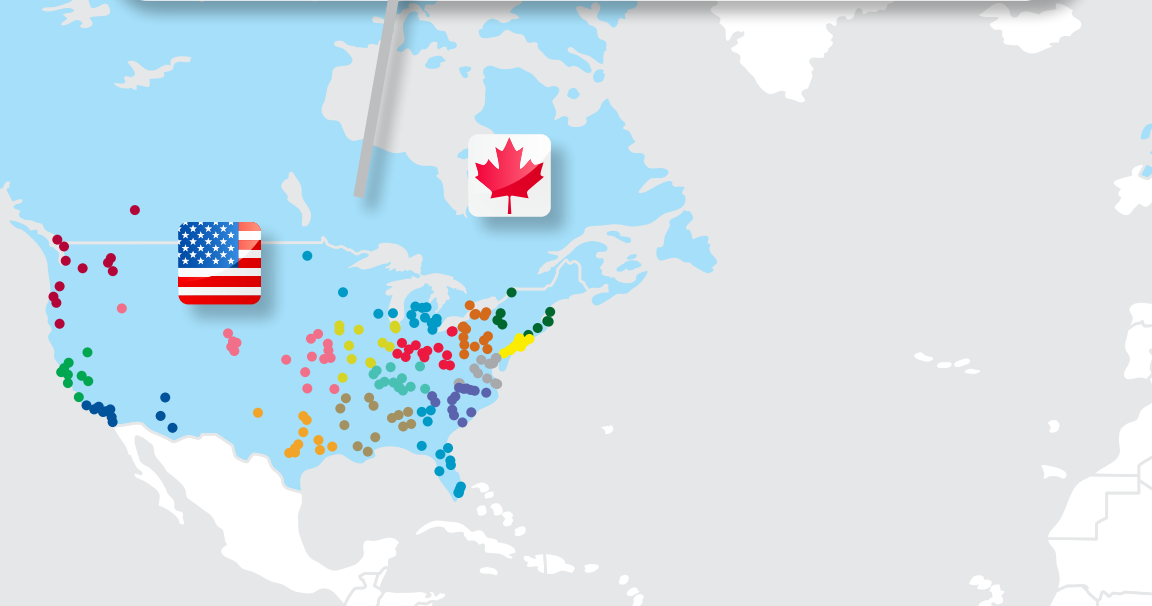
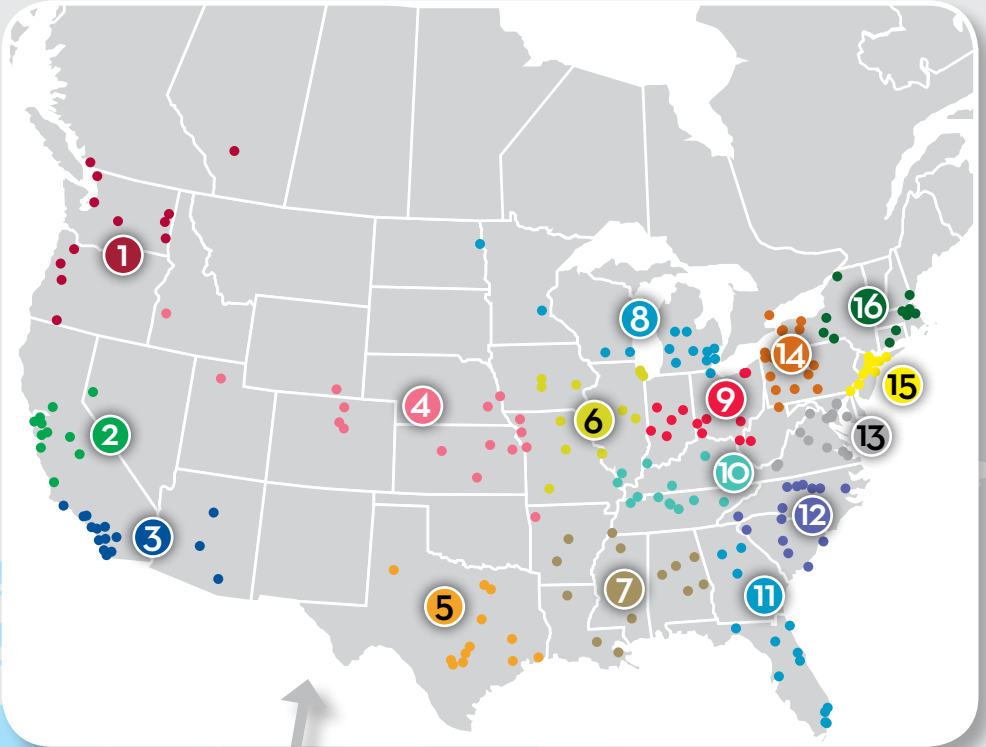


LEGEND

regional management team		chapter level		direct report		functional report	
--------------------------	---	---------------	---	---------------	---	-------------------	--

Alpha Kappa Psi's Regions

In the legend box at right, name each of the student chapter regions of Alpha Kappa Psi as indicated by the map, and circle your region.



LEGEND

- | | | | | | |
|---|-------|--------|----|-------|--------|
| 1 | _____ | Region | 9 | _____ | Region |
| 2 | _____ | Region | 10 | _____ | Region |
| 3 | _____ | Region | 11 | _____ | Region |
| 4 | _____ | Region | 12 | _____ | Region |
| 5 | _____ | Region | 13 | _____ | Region |
| 6 | _____ | Region | 14 | _____ | Region |
| 7 | _____ | Region | 15 | _____ | Region |
| 8 | _____ | Region | 16 | _____ | Region |





activity

Your Region

My chapter is in the _____ Region .

My regional director is _____.

After playing Region Memory, name the chapters in your region:



activity

Write the four elements of your pocket goals below. Write your GPA goal in the top left corner, a personal health goal in the top right corner, an AKPsi leadership goal in the bottom left corner and an AKPsi brotherhood goal in the bottom right corner.



reflect

Think about today's lesson on unity. Why is it important to learn to work together? What does the line of the creed you learned mean to you? Could Alpha Kappa Psi as an organization thrive without each of the elements working together?



key idea

1. Understand AKPsi's leadership, organizational structure and chapters in your region.
2. Discuss leadership traits and how to get involved on campus.
3. Learn about the value of unity and how each entity of the fraternity works together.



KNOWLEDGE

In this section, you will review all the knowledge gained up to this point to help you prepare for the Fraternal Exam. It ensures an understanding of the organization and the lifetime commitment required of each Alpha Kappa Psi member. //







summary

This final meeting before taking the Fraternal Exam and initiation into the brotherhood of Alpha Kappa Psi will ensure new members understand the organization and the lifetime commitment required of each Alpha Kappa Psi member.

As roll call is taken, answer with something at which you excel. Write down the talents of others you would like to remember in the space provided below.

A large white rectangular area with a thin grey border, containing 25 horizontal lines for writing.

The Anthem of Alpha Kappa Psi

Review the words to the anthem you learned and sing it as a group.

(1)

_____ ,
_____ ?
_____ ?

Chorus

_____ , _____ ,

_____ .

(2)

_____ .

Chorus

Creed of Alpha Kappa Psi

After reciting the first through fourth sections of the Creed, you will learn the last section relating to the core value of knowledge.

Write the portions of the Creed you have learned below.



In the space below, reflect on this section of the creed and what you have learned since you started this journey. How important is “knowledge” to you? How have you grown while learning about AKPsi?



Post on AKPsi’s Facebook wall or tweet to @akpsi the answer to the question, “What does knowledge have to do with fraternity? What does life-long commitment mean? (#PEP, #AKPsi, #AKPsiChat, #AKPsiKnowledge)



How does life-long learning connect to our vision, values, guiding principles and creed? Discuss with a partner.

Life-long Commitment

What are the two types of recognized groups within Alpha Kappa Psi?

1. _____
2. _____

Alpha Kappa Psi alumni join alumni chapters for a variety of reasons. What are the top four reasons?

1. _____
2. _____
3. _____
4. _____



activity

Circle words in the Creed that mean the most to you, and underline words you feel the chapter exemplifies.

**Alpha Kappa Psi recognizes that
 We live in deeds, not years;
 In thought, not breath;
 In service, not in figures on the dial.
 We count time by heart throbs,
 When they beat for God, for man, for duty.
 He lives most who thinks most,
 Is noblest, acts the best.**



Think about today's lesson on knowledge and how much you have learned. Why is it important to seek knowledge? What does the line of the Creed you learned mean to you? What did knowledge mean to our founders?

Knowing what you know now, how has your response changed regarding how you will incorporate this experience after graduation? See page 21 for your initial insights.



1. Understand the opportunities for life-long commitment to Alpha Kappa Psi.
2. Prepare for the Fraternal Exam.
3. Reflect upon the knowledge gained since you started this journey.

HISTORY

In this special supplement to the PEP Manual, you will find a historical outline of Alpha Kappa Psi's rich history, from our beginnings at New York University in 1904, through the present. //





Evening classes at New York University's School of Commerce, Accounts and Finance.

History of Alpha Kappa Psi

The story of Alpha Kappa Psi Fraternity begins at New York University, Washington Square, New York. After the passage of the Certified Public Accountants Act of 1896 in New York State, an increasingly urgent demand arose for adequate education in all branches of higher accountancy. There also developed an important calling known as the profession of administration. To meet this double need for higher commercial education and for a college of accountancy, the Council of New York University decided to establish a school on a broad basis of advanced instruction in political economy, accounting and commercial law.

On July 28, 1900, the chancellor of New York University, Dr. Henry Mitchell MacCracken, authorized the opening of the new evening School of Commerce, Accounts and Finance on the same basis as the seven other traditional schools and colleges of the university. *The Financial Record* for September 12 asserted, “the new school raises accounting from an avocation to a profession and places the accountant on the same plane as the lawyer and the physician.” The school’s establishment on October 2 was directly traceable to forceful insistence on the part of the New York State Society of Certified Public Accountants for university instruction in the sciences immediately connected with practical life. The October 13 issue of the *Post* (New York) indicated that the setting up of this school is “generally regarded as one of the most significant signs of the times ... It is recognized that a specialized higher education ... is inevitable, because times more and more demanded.”

The official announcement of the School of Commerce stated its objects, “to elevate the standards of business education and to furnish a complete and thorough course of instruction in the higher professional accountancy.” At first there was a roster of 62 matriculates. Study extended over a two-year period, with classes held from 8 to 9 and 9 to 10 o’clock Monday through Friday evenings for eight months a year. At the outset it was uncertain whether a university degree would accompany the diploma offered by the school. Then the School of Commerce at New York University became the first to offer a degree in a night school in business.

The center of New York University is its Washington Square campus in the heart of Greenwich Village. Circa 1915.



TO COMMEMORATE THE ONE HUNDREDTH ANNIVERSARY OF THE INAUGURATION OF ABRAHAM LINCOLN AS FIRST PRESIDENT OF THE UNITED STATES OF AMERICA

Prime movers behind the school included Charles Waldo Haskins, senior member of Haskins & Sells and president of the State Society of Certified Public Accountants; Leon Brummer, secretary of the society; and Dr. Charles Ezra Sprague, president of the Union Dime Savings Bank. All three men joined the faculty of the school. Haskins was appointed its first dean, but he lived only long enough to see the institution fairly well established on the road to success. At the beginning, the school was burdened with the manifold problems of organization. Fourteen courses were offered to the enrolled students by the faculty of fourteen members. Proper college textbooks as known today had not yet been written.

In the fall of 1902, after the university had awarded the first of the new degrees in business, a stronger basis for instruction was introduced, more faculty members were added, and the curriculum was enlarged and correlated anew. The group, which entered in 1902, was the first three-year class working toward the Bachelor of Commercial Science degree. Then all students took the same subjects. The first year had demonstrated the need for a strong administrator to concentrate his full time and energy on the development of the school. The man chosen for this position was Joseph French Johnson; previously he had for eight years been Professor of Finance at the Wharton School, University of Pennsylvania. In 1901 he accepted the post of secretary of the faculty at the NYU School, and in 1903 he became its second dean and professor of political economy and finance. At this critical time, some members of the class of 1905 came forward to reassure the new dean that they had complete faith in his policies and that they would, in every way possible, endeavor to promote the success of the school, to work to make the new degree respected and valued.

These same eager, serious-minded students later were to become the founders and the first elected members of Alpha Kappa Psi Fraternity. From the start the group had firm support from the dean; in addition, Cleveland F. Bacon, professor of law at the School of Commerce, acted as their attorney and legal advisor. The students occupied the same seats in class five nights a week in the eighth floor classrooms of the new University Building on Washington Square. Since they all worked by day and had school work too, they had little time for any school social activities, but the early members managed to get together on Friday nights and social time, spent mostly in talk of the school. It was only natural that, without any apparent design or effort the four should meet each night after classes to take advantage of the quietness of lower Broadway to walk south for



Joseph F. Johnson, dean of the School of Commerce, Accounts and Finance at New York University in 1904 at the time of the founding of Alpha Kappa Psi.



Irving L.
Camp



Nathan
Lane Jr.



Daniel V.
Duff



Robert S.
Douglas



Frederic R.
Leach



Howard M.
Jefferson



George L.
Bergen



William O.
Tremaine



Morris S.
Rachmil



Herbert M.
Wright

The ten founders of Alpha Kappa Psi Fraternity.

twenty-five minutes to City Hall and then across the Brooklyn Bridge to their homes. They talked over their mutual problems. They soon acquired a new name and were widely heralded as the Brooklyn Four. Their names were George L. Bergen, Howard M. Jefferson, Nathan Lane Jr. and Frederic R. Leach.

But too little has been said and not enough generally known about two other outstanding men of the class of 1905 who likewise exercised and talked over their various problems while walking from class but in the opposite direction, north, toward midtown Manhattan. They were Robert S. Douglas and Daniel V. Duff.

Perhaps it was in their first year, but surely not later than their second, that Frederic R. Leach suggested the organization of a fraternity. The idea met with unanimous approval. For some time, Leach and the other members of the Brooklyn Four, Lane, Bergen and Jefferson, mulled over the idea of fraternity. In the winter, during the 1903-04 school year, much further work was accomplished. At the beginning, several meetings of those students who were the founders of Alpha Kappa Psi were conducted, in a somewhat informal manner, in conjunction with banquets held at various hotels in Manhattan. By late April, plans had assumed definite shape; at the close of the academic year, a date was set for a meeting in the Hotel St. Denis.

On June 9, 1904, Douglas, Duff, Lane, Leach, Bergen, Jefferson, Irving L. Camp, Herbert M. Wright and Morris S. Rachmil met at this hotel. All the men were strongly in favor of forming a fraternity, and many points thought worthy of being incorporated into a constitution were suggested. The men realized that the BCS degree then was of relatively little or no commercial value in the community. They firmly believed, however, that it could be made to be of as much significance as the CPA and that this change could be accomplished through the united efforts of men of strong character



from the school. They were convinced that higher education for businessmen was a vital need in America, and they were willing to dedicate themselves to assist in encouraging such college training.

The group appointed the Brooklyn Four to draft an acceptable constitution to be presented the next time they gathered. After agreeing to meet on an excursion trip during the summer, they parted. The committee conferred several more times, embodying their ideas into a tentative constitution which they were then ready to report on at a meeting held on July 16, 1904, at Sea Cliff, Long Island. The trip there was made by steamer, but owing to several absences from the city because of vacations and other unforeseen events, only five of the men were present: Douglas, Lane, Rachmil, Leach and Bergen. The constitution as submitted was read, and new plans were also suggested and considered.

Nothing more was accomplished until after school reopened in the fall. The plan of organization, though, was still quite alive, and on October 5, 1904, the charter members met in the Assembly Room, 32 Waverly Place; all ten were there. They decided to set up a professional fraternity at once, along the lines of the constitution which had been presented by the Brooklyn Four Committee, and to choose a president, secretary and treasurer in accordance therewith, these officers to assume similar positions under the constitution when it was finally adopted. On written ballots, Douglas was elected president; Jefferson, secretary; Lane, treasurer; Tremaine, vice president; and Rachmil, financial secretary, a choice made unanimous by acclamation. A committee of three, Rachmil, Tremaine and Camp, was appointed to study the constitution draft, criticize and revise it, and report recommendations as soon as possible. This marked the founding date of the fraternity, October 5, 1904.

A meeting was called on October 21, when this committee presented a commendable report, and the constitution and bylaws presented by it reviewed, clause-by-clause. With only slight alterations, this first constitution was accepted as read. Discussion as to dues and initiation fees followed; annual dues were set at \$1, but a decision on initiations was postponed. Lane, Leach and Bergen were then asked to study the eligibility and desirability of admitting men from the junior class. On November 11, the committee selected five men as suitable for election from the juniors: Paul H. Hudson, Robert Meyer, George W. Myer, Jr., William B. S. Winans, and Walter S. Witte. Fifteen members were on hand at a meeting a week later; a report of the Membership Committee recommended E. C. Smith and Robert C. Jeffrey, both of whom were unanimously elected to membership. A committee composed of Jefferson and Rachmil was appointed to compose a notice to be posted on the bulletin board revealing the organization of the fraternity. The sense of this instruction was that the announcement should be put up quickly. The committee began to work at once but decided to ask for the official sanction of the chancellor of New York University before posting such a note. The two men sent this letter to the chancellor on Saturday morning, accompanied by a statement from Dean Johnson:

New York, November 18, 1904

Dr. Henry M. MacCracken
New York University
University Heights, NY

Sir:

The senior class of the School of Commerce, Accounts and Finance have organized a Greek-letter fraternity to be called Phi Psi Kappa. "The object of this fraternity shall be to further the individual welfare of its members, to foster scientific research in the fields of commerce, accounts and finance, to educate the public to demand and appreciate higher ideals in these walks of life, and to promote and advance in our great institutions of learning courses leading to the degrees in commercial sciences." This fraternity is founded in memory of Charles Waldo Haskins, and this chapter is to be known as the "Charles Waldo Haskins Chapter of the Phi Psi Kappa Fraternity of the School of Commerce, Accounts and Finance of New York University."

We are especially desirous of having only the very best men in this School of Commerce as members of this fraternity, and have arranged in pursuance therewith to admit only those whose intention it is to graduate, and have passed their first-year examinations successfully, and in addition thereto have at least twenty-four of the requisite Regents' counts or their equivalent.

We hope in some measure to be able to give value to the degree of BCS by reason of our united efforts, and respectfully request that you give us your official sanction at as early a date as possible in order that we may feel fully organized before Thanksgiving Eve, when we are to have our first annual banquet and installation of officers.

Signed: H. M. Jefferson
Morris Rachmil
Committee.

The following letter was received from the chancellor in reply:

November 21, 1904

Dean Joseph French Johnson
32 Waverly Place
New York, NY

Dear Sir:

Accept my thanks for your letter respecting the new fraternity in your school. I see no objection to the faculty approving of this organization. I return the paper since it ought to go on record upon the minutes of the faculty.

Sincerely yours,
H. M. MacCracken

Understandably, there was great satisfaction as a result of this permission extended to the fraternity.

At the November 22, 1904 meeting the secretary was ordered to cast one ballot ratifying the election of Douglas, president; Tremaine, vice president; Jefferson, recording and corresponding secretary; Rachmil, financial secretary; and Lane, treasurer. The Membership Committee recommended Frederick H. Clark and Harry A. Hopf, juniors, both unanimously elected members. The first Annual Banquet of the group was held in the College Room of the Arena, 31st Street near Broadway, on Thanksgiving Eve, November 23, with eighteen members in attendance.

The festivities began with the singing of “The Violet,” with everyone standing. Between courses the members sang college songs. After the meal, Douglas asked Jefferson to recount portions of the fraternity’s history. The Constitution and Bylaws were read aloud by Rachmil and then discussed. Certain revisions were suggested but were finally left for more careful scrutiny at another meeting. Tremaine was asked to present ideas for a suitable and dignified initiation; a Committee on Ritual and Initiation, composed of Tremaine, Rachmil and Hudson, was appointed. An application to incorporate was filed, but when it turned out that another fraternity with a similar name had already been granted a charter, the petition was rejected by the State of New York. A committee of Hopf, Leach, Tremaine, Rachmil and Jefferson was chosen to settle on a new name and to ready the organization for the process of incorporation.

On behalf of the newer members, Hudson thanked the charter members for the honor shown in allowing juniors into the fraternity. He was grateful for the confidence that had been expressed, but he was also mindful of the heavy responsibilities assumed in thus accepting the invitation to join. He asserted that the juniors would have entrusted to them, to a considerable extent, the selection of suitable candidates from the freshman class. The greatest discretion would have to be exercised in excluding from membership any who failed to appreciate the high ideals of Alpha Kappa Psi.

On January 10, 1905, a meeting was held at which Harry Hopf reported on the Committee for a New Name. He had conferred with Dean Johnson and, following the dean’s suggestion, made this motion: “In view of the fact that no name has heretofore appeared in the constitution as the name of the fraternity, I move that the name Alpha Kappa Psi be adopted as the name of the society.” The motion passed. The name chosen was symbolic, the A, the K, and the Psi being the first letters of three Greek words which mean “I honor pure accounts” or “I honor accounts which exactly balance.” Progress was reported in setting up a ritual and an initiation procedure. The notice submitted by Rachmil, signed by Jefferson, was posted on the bulletin board on January 19, 1905, stating that the fraternity had been officially sanctioned by the chancellor, the dean and faculty of the school. On the same evening at midnight the unexpected extinguishing of the lights by the landlord caused a groping exit for all without the formality of an adjournment.

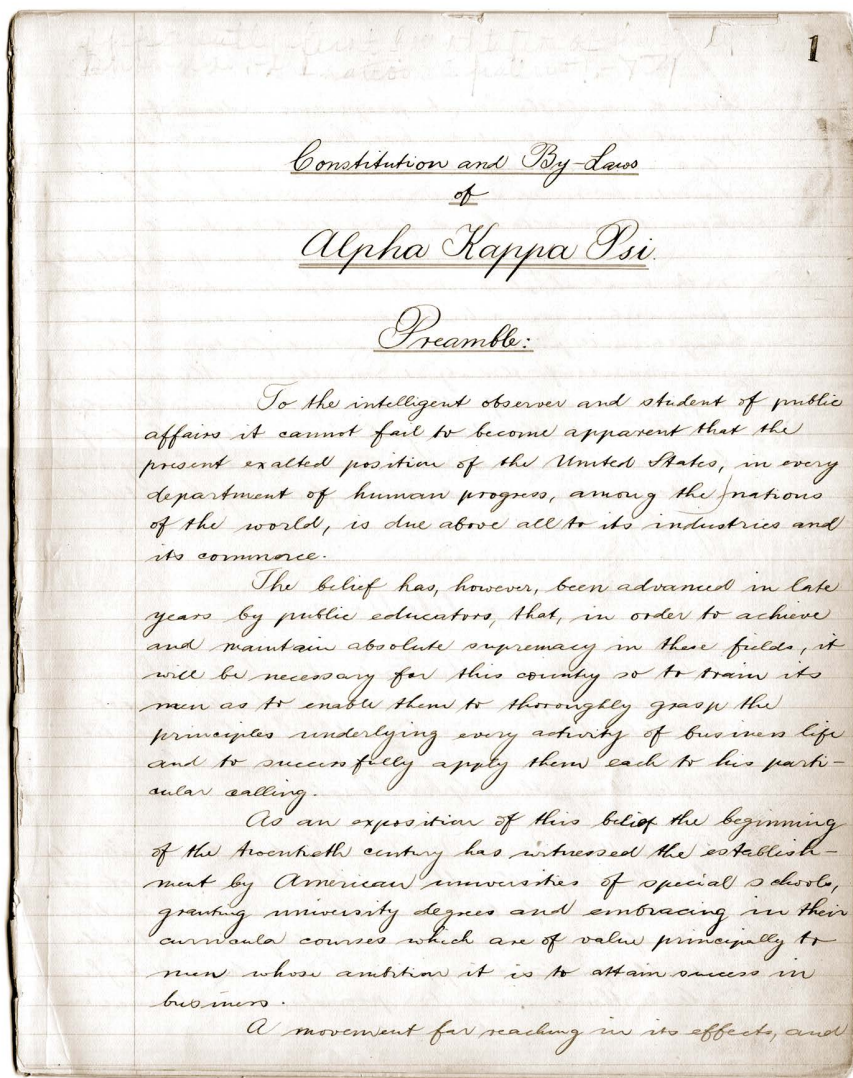
A new committee was appointed on February 9, 1905, consisting of Hopf, Tremaine, Jefferson, Jeffery and Meyer, for revision of the constitution and bylaws, to be completed in a month. On March 11, a special banquet and meeting was held at the Arena, whose primary purpose was to receive the report of the Constitution Committee. Hopf first read the Constitution and Bylaws of the fraternity and then those of Alpha Chapter. The first constitution was so carefully constructed that, despite thorough scrutiny, only a minor revision was needed in the instrument; one word was changed, a substitution of “or” for “and.” When Hopf read the constitution of Alpha Chapter, it too was accepted after only a few changes. The secretary was instructed to cast one ballot for the present officers to elect them officers in Alpha Kappa Psi. Now two administrative groups were to direct the affairs of the fraternity. A body of administrators was provided for, consisting of the president, vice president, financial secretary, recording secretary, corresponding secretary and treasurer, to hold office for one year.

The second body, the Board of Governors, was made up of the president, as officiating chairman, the vice president, the three secretaries, treasurer, and six other members, three of whom were to be seniors, to be chosen at annual elections. The board was to investigate and report on applications for membership, to have a committee of its members audit the accounts of all officers once yearly and to report thereon, and to designate a depository for fraternity funds and for any possible investments.

This constitution radically altered the concept of the government of the fraternity. The emphasis shifted from the arrangement and supervision of the affairs of one chapter of a local fraternity to a dual provision for the regulation of local affairs together with central control and collective action in the interest of potential brother chapters of Alpha Kappa Psi.

To carry out this new double function, two constitutions were accepted at the March 11 dinner, one for the general or national fraternity, shortly to become a membership corporation, and a second for Alpha Chapter, chartered in turn by the national group. Now the fraternity and Alpha Chapter each had its own laws and own officers. Navy blue and gold were adopted as the official fraternity colors, chosen by Paul Hudson. Years later Jefferson explained the significance of these colors; that the blue stands for the ocean over which the commerce of the world passes, and the gold, that which is the basis for the financing of the trade. At a special meeting, March 17, a pin with the design of a Phoenician galley outlined on a Greek coin with the letters AKΨ on the sail was selected as the official emblem of the group. The ship, representing the earliest vessels that sailed the seas far from home, is set upon a Greek coin, one of the earliest pieces of money known in the world.

On March 20, 1905, formal application was made to the State of New York for a charter of incorporation, this time for Alpha Kappa Psi Fraternity. It was then that Leach sug-



Page one of the first constitution and by-laws of Alpha Kappa Psi from the original Alpha Chapter minute book. The document is in the handwriting of Howard M. Jefferson, AKPsi founder and first secretary of the fraternity.

gested to the juniors who had been of great help that they also sign the petition to become charter members. But Paul Hudson, for the class, generously declined the offer.

The document, in the handwriting of Leach, was signed by each of the nine of the ten Founders: Robert S. Douglas, Howard M. Jefferson, Daniel V. Duff, Irving L. Camp, George L. Bergen, Nathan Lane, Jr., Morris S. Rachmil, Herbert M. Wright and Frederic R. Leach. William O. Tremaine's signature is missing from the application, but is

still considered one of the ten founders. The application was approved, and the charter of incorporation was officially issued to Alpha Kappa Psi Fraternity on May 20, 1905. At the graduation exercises at New York University on June 8, 1905, five of the ten founders received special academic recognition: Camp and Douglas graduated summa cum laude; Leach, magna cum laude; and Bergen and Jefferson, cum laude.

Now the fraternity needed to set up regularly scheduled meetings, particularly professional business get-togethers. A program of activities was mapped out, affording members opportunities to present their favorite research projects. But with no home, the fraternity was handicapped, even forced to hold some outdoor gatherings. On July 29, 1905, a special meeting occurred at Rockaway Park, New York, where fifteen members joined on the beach for an afternoon of bathing. At 7 p.m. the business session was called to order; afterwards, the group went to the Park Inn for dinner and then back to the beach. Alpha had been chartered nine weeks earlier, the semester had closed almost at once, and, though many difficult problems had been solved, no suitable home for the fraternity had yet been found. They had no meeting place in the school where they could be private, and so during the week they used the carpenter's workroom, to which they had found a back door, and it was in this room that the new men were interviewed and introduced.

A committee of three, with George W. Myer, Jr. chairman, was appointed to secure a meeting room near the School of Commerce. An outdoor meeting was held at Midland Beach, Staten Island, on September 16, 1905, when two more men, Orrin R. Judd and Howard B. Cook, were admitted into membership. Only nine brothers were in attendance, one short of a quorum. In the fall of 1905, at last, it was arranged that the chapter could meet at 28 East 11th Street, in the room where Myer, the committee chairman, lived, at a weekly rental of \$1. In this manner a meeting place was finally found. With the exception of the first meetings, held in conjunction with banquets or at swimming parties on Sunday afternoons, all business sessions for many years were held on Saturday evenings, usually at 8 o'clock. A night gathering on October 6 elected John Koch, Charles MacDonald and F. H. Smith members. Later that month a committee was appointed to work for the establishment of the MCS degree in the School of Commerce. In November, Tremaine reported difficulty in framing a suitable ritual, which, he said, might take a year to complete.

Alpha Kappa Psi Fraternity's second annual Convention was held in New York, November 17, 1905. Howard M. Jefferson presented to the brotherhood a detailed report on the status of commercial education in the United States, using tables and charts taken from various reference sources. The program lasted over an hour, and the audience greatly enjoyed it.

From 1905 to 1908 the fraternity did not expand territorially, but it did internally, and it was this slow growth, clear-sightedness, keen judgment and careful selection of

new members that laid the firm foundation upon which the organization was to grow. Interest was maintained between members by social gatherings, dinners, monthly professional meetings, and camp life. These get-togethers cemented friendships that bound them together.

On January 13, 1906, Leach presided at the annual banquet at the Hotel Victoria, with thirty-two members present. The Committee on Ritual was discharged with thanks; a new group was appointed, consisting of Hopf, chairman; Tremaine, Hudson, Koch, Hug and Keep. In May the chapter rented a cottage on Lake Mohegan, near Peekskill, New York, for three months at \$15 monthly. Hopf reported that he hoped to have a ritual ready by the fall. When the class of 1906 graduated in June, the chapter had to move. The June 13 meeting was at the home of Clare L. Rotzel; a committee of five was appointed to seek a new location for the new semester. Edward C. Smith, chairman of the group, at a special meeting in the fall, proposed the rental of two rooms and bath on the ground floor rear of the Benedict, 80 Washington Square East, at \$31.25 a month. This was approved in October, 1906, and the chapter remained there for four years.

At the third annual Convention and banquet, held at the Hotel Victoria, November 17, 1906, the Executive Committee of Duff and Hopf was authorized to take appropriate steps for the organization and chartering of a second chapter. On December 1 an amendment to Alpha Chapter's constitution was adopted setting up three standing committees, Membership, House, and Auditing.

In June, 1907, Howard Jefferson received the first MCS degree conferred by New York University. That summer a camp, located between Edgemere and Arverne, Long Island, was leased for chapter use, and a total of 126 people participated in this seasonal activity. The same camp was used in 1908 and again in 1909, but a violent storm, August 16-17, brought the 1909 season to an abrupt close. On August 11, 1907, Mr. and Mrs. John Lane, Sr. invited the fellow members of Nathan Lane, Jr. to their home in Woodmere, Long Island. Outdoor games took up the afternoon, followed by a special meeting to consider housing. As a result, the chapter leased two additional rooms at the Benedict for \$51.50 a month.

On November 16, Alpha had its annual banquet and fourth Convention at Healy's Restaurant, Columbus Avenue and 66th Street. On December 7, Jefferson spoke of the practicality of issuing a journal for the fraternity. The *Alpha Diary*, edited by E. Marshall Kinsey, R. Franklin Horst, and Howard M. Jefferson, with Daniel V. Duff as business manager, was published on January 1, 1908. In the same month, Myer led a conference on accounting. At a professional meeting, April 24, Leach spoke on accounting.

Leach had worked for the previous six months on a thorough revision of the accounting practices of the City of New York. On June 20, a special meeting was called to de-

termine whether the constitution should be amended to permit the establishment of chapters of the fraternity in universities that did not grant a degree for the completion of a commercial course; the vote was against such a change. Later that year, November 16, Bergen addressed Alpha Chapter on “budget making,” a talk so popular that on request he gave it again in each of the next two years.

The fifth Convention and banquet, November 21, 1908, at Healy’s, had thirty-six members present. In December, a new Constitutional Committee was appointed, made up of A.C. Upleger, Everett, Bergen and Lane. Duff reported that *The Alpha Diary* was financially embarrassed but was in no way discouraged; he continued efforts to put the journal on a permanent basis.

Despite crowded conditions in the poorly ventilated rooms at the Benedict, when the lease expired on April 1, 1909, it was renewed for six months. In the same year, the sixth convention and banquet was at the Hotel Victoria, Broadway and 27th Street, November 20. The scheduled election of officers was postponed, because of the many activities at the banquet, until December 4. No action was taken on letters received from the University of Illinois and the University of Pennsylvania relative to establishing chapters because neither institution gave the degree in commerce courses required by the constitution.

1910s

A petition was received in February 1910 from Phi Delta Kappa, a local fraternity at the University of Denver, for admission into Alpha Kappa Psi. Hopf undertook a special trip to that city, where he worked out a plan for the organization and chartering of this group. As a result, on March 19, 1910, Beta Chapter was installed. This expansion enabled Alpha Kappa Psi to practice a primary object, to promote and advance in institutions of collegiate rank courses leading to the degree of Bachelor of Business Administration. A welcome housing change came about when Alpha obtained its first chapter house, 113 Waverly Place, New York, October 24, 1910; it held a gala house-warming party on November 12.

The seventh Convention was at the Alpha house, November 19, 1910. A. E. Hamilton, Beta, was elected vice president and was the first officer who was not a member of Alpha Chapter to be elected. The formation of Alpha Kappa Psi Fraternity House, Inc. was reported. The yellow chrysanthemum was adopted as the official flower of the fraternity.

The provision in the general constitution for the extension of the fraternity to other campuses stipulated that any six students at an American university who were working for a degree in commercial science and had passed the first year of examinations

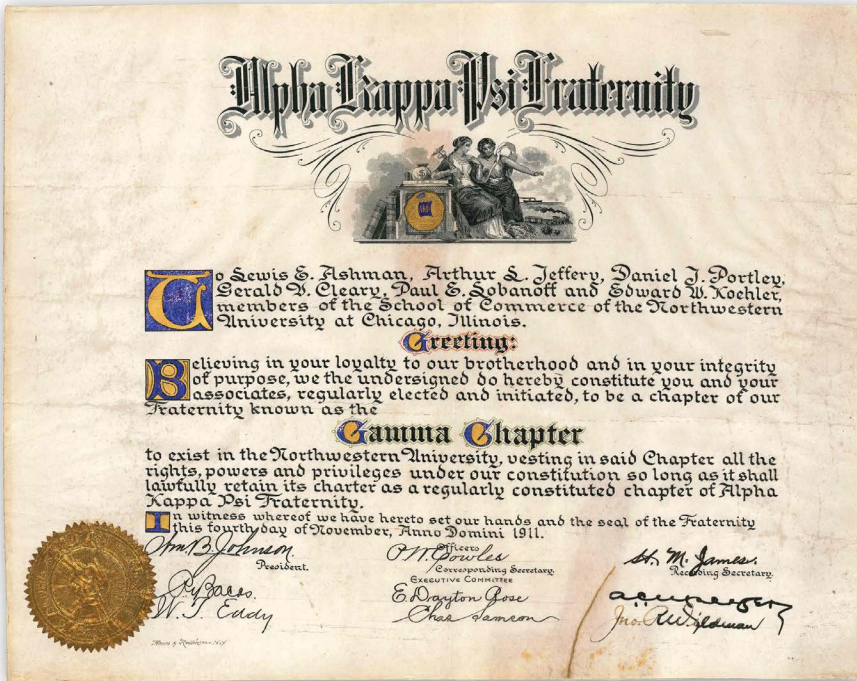
could undertake to organize a chapter of the fraternity provided that they first applied to the Executive Committee and secured its approval. The efforts of Charles MacDonald and Harry Hopf in 1907 to establish a chapter at the School of Commerce, University of Pennsylvania, were unsuccessful because the fraternity's requirements were not met. Likewise, in 1909 the application from the University of Illinois had to be rejected. A constitutional amendment was passed February 19, 1910, allowing the Executive Committee, by unanimous vote, to grant to chapters in universities that did not fully comply with these rules the right to apply for membership in the national fraternity. It was, however, continued in the force as a rigid understanding that any addition to the chapter roll must tend to promote the success of the fraternity.

In October, 1911, Roy C. Kemmerer spoke to Alpha Chapter of his trip to the Pacific coast. The Executive Committee granted its third charter to Gamma Chapter, installed November 4th at the School of Commerce, Northwestern University, Chicago. Though no degree in business was then being conferred by this school, it was specifically understood that this new chapter should undertake to bring about the granting of a degree similar to that of Bachelor of Commercial Science, then given by the University of Denver and New York University.

The Alpha Chapter house was the site of the eighth Convention, now to be called National Convention, November 18, 1911. After business, the group dined at the Banquet Hall of the Broadway Central Hotel. In December, it was suggested that the *Diary* should be made the general organ of all the chapters.

At an Executive Committee meeting, September 30, 1912, the Constitution was amended to have 1st, 2nd, and 3rd vice presidents in place of one vice president. The University of Pittsburgh was admitted as Delta Chapter on October 29, a result achieved through the efforts of Eddy and Bacas, who had gone to Pittsburgh and had helped with the correspondence. These first four chapters formed a chain from the Atlantic to the Rockies; Alpha Kappa Psi Fraternity had become national in fact as well as in name. Yet for the eleven years after the founding of the fraternity no national constitution was in place. The practice followed during this period was to allow each chapter to write its own constitution that was then studied to see that it did not, in its regulations, violate any of the rules established by the general fraternity.

A determination was made to hold a convention to plan for the future. As a result, on November 16, 1912, the first National Convention and banquet to have in attendance delegates from two chapters other than Alpha gathered at Alpha Chapter house; Gamma and Delta were there. Beta Chapter wrote that it was unable to send a delegate to the convention. A change in the design of the fraternity pin was recommended. A resolution passed that the management of the *Diary* should be placed in the hands of the General Fraternity. A banquet at Cavanaugh's completed the evening. The *Diary*, Volume VI, Number 2, January, 1913, was the last number under Alpha



The original 1911 charter for the Gamma Chapter at Northwestern University.

Chapter's jurisdiction; this issue included pages which featured all four chapters. The February number, listed as Volume I, Number 1, had Prior Sinclair as editor. Thereafter, as other chapters came into the fraternity, the journal had a section on each. Some months later, at the April 29, 1913 meeting of the Executive Committee, it was ruled that thereafter general fraternity officers should be selected from various chapters rather than from Alpha only. Until 1913, the officers of Alpha Chapter were elected at the Annual Meeting in October and installed at the Annual Banquet in November.

In 1913 Hopf proposed June dates for future yearly elections of officers. The tenth National Convention, in the Hotel La Salle, Chicago, was the first outside of New York City, June 28, 1913. Fifteen delegates from five chapters, including newly-chartered Epsilon, attended. The first non-Alpha member elected president was A. W. T. Ogilvie, Gamma. A new pin, as submitted by Gamma Chapter, was adopted.

An amendment to Article I of the Bylaws assigning one vote to each chapter at annual conventions was passed, subject to later ratification by all of the chapters. An improved Ritual Committee, composed of the presidents of all the chapters, was appointed. The Bylaws were changed to allow two days for conventions. *The Alpha Diary* was renamed *The Diary of Alpha Kappa Psi Fraternity*. A committee was appointed to revise the constitution and bylaws.

The 11th National Convention, the first two-day gathering, was at the Alpha Chapter house, June 26-27, 1914. Discussions were held concerning the revision of the ritual and the design of the pin. The unit rule of voting had been passed by all chapters. The Committee on Manual and Directory suggested an annual supplement to the *Diary* to include the history of the fraternity, officers of the general fraternity since it's beginning, and a list of charter members of each chapter.

The first National Convention held west of the Mississippi River, the twelfth, was at the Brown Palace Hotel, Denver, June 25-26, 1915. The practice of having three vice presidents was abandoned in favor of one vice president only. A Committee Regarding the Ritual was appointed to consider revision of the ritual. An official pledge button was adopted.

In late spring, 1916, Schiffer appointed a Ritual Committee made up of Douglas, Jefferson, Lane, Duff, Hudson, Hopf, and Myer. The 13th National Convention was at the City Club, Chicago, June 23-24, 1916. Discussions were held concerning the wisdom of having two-year terms for national officers.

The Creed of Alpha Kappa Psi was in the October, 1916 *Diary*. The first Constitution of was adopted and remained in force until 1921. *The Handbook of Alpha Kappa Psi*, edited by Ralph L. Power from the Nu Chapter, was published in 1916.



The living room of Alpha Chapter's historic house at 113 Waverly Place, New York City.

In 1917, at the fourteenth National Convention, William Penn Hotel, Pittsburgh, June 29-30, nine chapters were represented. A new organizational plan set up four districts, each supervised by a district vice president. The Ritual Committee reported that work had begun but that completion would take more time. The fraternity journal was renamed *The Alpha Kappa Psi Diary*.

With the onset of World War 1, Alpha Kappa Psi continued, but with problems. The *Diary* for October, 1917 asserted of that year's convention that it "was held in one of the most critical years in the world's history. That it was a crisis in the affairs of our country and the life of our fraternity was not for a moment forgotten." Still, no chapter was forced to discontinue, and most groups held meetings despite difficulties. Publication of the *Diary* was suspended between May, 1918 and May, 1919, and the 1918 Convention was omitted.

The fifteenth National Convention was in the Shirley Hotel, Denver, June 27-28, 1919. The need for a handbook containing the ritual and a history of the fraternity was noted. The idea of having biennial, rather than triennial, Conventions was discussed, but no action ensued. The four district vice president officers were eliminated in favor of a national vice president.

1920s

The sixteenth National Convention was held in the Assembly Room of the Boston City Club, June 25-26, 1920. A fee of \$50 for the issuance of charters was instituted. Biennial conventions were again discussed, along with the election of national officers for two-year terms and employment of a permanent paid secretary. The office of master of rituals was established, and a new ritual was promised for the fall. Publication of an Alpha Kappa Psi handbook was discussed.

The seventeenth National Convention was at the Georgian Terrace Hotel, Atlanta, June 23-25, 1921, the first such meeting held in the South and also the first three-day Convention. Legislation providing for the establishment of alumni chapters in the fraternity appeared in Article Six of the *Constitution* and *Statutes* under the alumni section. The enabling articles stated "Ten (10) or more members in good standing, none of whom are active members of a collegiate chapter, may forward a petition to the grand president for the issue of a charter for such chapter ... Upon 'affirmative vote of three-fourths of the Executive Council such charter shall issue ... Each alumni chapter shall be designated by the name of the city or town where located, and shall be assigned a number seriatim." Two alumni chapters were chartered in 1921, alumni chapter No. 1, New York City, and alumni chapter No. 2, Atlanta. Major revisions of the *Constitution* and *Statutes* were adopted. The Executive Committee was renamed the Grand Executive Council, composed of the officers and one member from each district.

The eighteenth National Convention was at the Sinton Hotel, Cincinnati, June 22-24, 1922. A new ritual, adopted by the convention after minor changes, was submitted; a resolution was introduced thanking Rev. Ray Petty, New York, for his invaluable service rendered the general fraternity in preparing this useful work. The make-up of the new coat of arms was altered slightly, and then formally adopted. A Convention fund was established to defray transportation costs of college chapter delegates to conventions. Grand President Kester suggested biennial conventions.

At the nineteenth National Convention, Hotel McAlpin, New York, June 2 8-30, 1923, seven districts were set up, and national conventions were voted held biennially, with district conferences in alternate years. The formerly separate offices of grand secretary-treasurer and editor of the *Diary* were combined and made appointive, with Dwight F. Bedell, Zeta, chosen for the post. A central office of the fraternity was set up in Indianapolis, with the full-time secretary-treasurer in charge. *Alpha Kappa Psi, Its Aims and Ideals*, 50 pages, was published in 1923. Seven district conferences were held, for the first time, in 1924.



Members of the Tau Chapter at Oklahoma State in 1928.



John D. Sparks served as executive secretary-treasurer of Alpha Kappa Psi for 41 years (1928-1969).

The Radisson Hotel, Minneapolis, was the site of the twentieth National Convention, June 19-22, 1925. The offices of grand justice, grand auditor and deputy councilor were instituted. Provision was made for a Grand Council consisting of the officers and district

councilors, with an Executive Committee to handle routine matters and supervise the operation of the national headquarters. A revision of the *Ritual*, compiled by Ralph E. Kimball, Grand Master of Rituals, was published. *A Few Alpha Kappa Psi Songs*, edited by William H. Koenig, was printed in January, 1925.

The twenty-first National Convention, at the Palmer House, Chicago, was held June 22-25, 1927. The office of grand director of education and research was created. A new constitution, compiled by Grand Justice John B. Nicklas, was adopted. In April, the *Directory of Alpha Kappa Psi Fraternity*, edited by the Grand Secretary-Treasurer Bedell, was issued. A second edition of *Songs of Alpha Kappa Psi*, 27 pages, was published in June. In July, 1927, Bedell resigned, and Dedaker was appointed grand secretary-treasurer until the vacancy could be filled.

On January 16, 1928, John D. Sparks, Pi, was appointed grand secretary-treasurer and editor of the *Diary*. The journal underwent improvements and enlargements during the year. The Creed of Alpha Kappa Psi appeared again in the March, 1928 *Diary*.

At the Silver Anniversary twenty-second National Convention, Troutdale-in-the-Pines, Denver, June 19-22, 1929, the official gold badge was adopted. *The Diary of Alpha Kappa Psi* was made the official journal of the fraternity; alumni dues were instituted; freshman pledging was authorized; annual efficiency ratings for college chapters were established; and the election of district councilors at conventions was provided for.

October 5 was set as the date to celebrate Founders' Day and May 20 as the anniversary of the incorporation of Alpha Kappa Psi. The *Diary* Endowment Fund, funded by Life Memberships, and the District Visitation Fund were established.

1930s

The *Pledge Training Manual*, 1st edition, 20 pages, was published in 1930, the same year in which official ritual robes were made available for all chapters.

The twenty-third National Convention, at the Grove Park Inn, Asheville, North Carolina, July 2-5, 1931, was the first which had no host chapter. The official flower of the fraternity was changed from chrysanthemum to the yellow rose. A bronze and white gold medallion was adopted as the official design of the Alpha Kappa Psi Scholarship Award. The initiation fee was reduced to \$15. A change was made in the design of the recognition pin from the coat of arms to a gold Phoenician galley. For the first time, the Court of Honor was presented at a Convention. It was recommended that a handbook be produced.

The first non-US chapter was installed in 1931. The University of Western Ontario, London, Ontario, was installed as the Beta Kappa Chapter, the 55th chapter of Alpha Kappa Psi Fraternity.

The twenty-fourth National Convention, Chicago, was held in the Knickerbocker Hotel, June 28-30, 1933. The Grand Council was to be made up of the grand president and the six district councilors. The grand vice president was to be elected by the Grand Council from the district councilors. A district conference fund was created. The district councilors were to be elected at district conferences. The office of division

councilor, appointed by the district councilor, was created. The offices of grand master of rituals, grand auditor, grand justice and grand director of education and research were abolished. The fraternity was redistricted, with six instead of seven districts. Triennial National Conventions and triennial district conferences were adopted. The title of grand secretary-treasurer was changed to executive secretary-treasurer. To reward meritorious service to the fraternity, the Alpha Kappa Psi Service Award was established. A general code was printed in the January, 1934 *Diary*.

The first *Handbook of Alpha Kappa Psi*, 56 pages, was published as the March, 1934 issue of the *Diary*, which printed the Creed of Alpha Kappa Psi on its inside



Today's coat of arms was designed (and this drawing made) by Emily H. Butterfield, an authority on fraternity heraldry. It was adopted by the fraternity in 1930.

front cover page. This had been created by Dr. D. Shaw Duncan, former three-term president of Alpha Kappa Psi, who had included four lines taken from Festus, a long, unrhymed religious poem by Philip James Bailey. All chapters were visited by district or division councilors. In 1934, thirty years after the founding of Alpha Kappa Psi Fraternity, the fraternity had 57 college chapters, 14 alumni chapters, and a membership of approximately 10,000. On December 1, *The Pledge Manual of Alpha Kappa Psi*, seven pages, was issued.

The twenty-fifth National Convention, September 3-5, 1936, was held at Lake Wawasee, Ind., with a detailed report in the November issue of the *Diary*. The coat of arms recognition button was adopted, as was an official fraternity ring. The charter fee for new chapters was reduced to \$150.

In 1937, the Court of Honor, a pre-ritual ceremony for Alpha Kappa Psi chapters, was instituted. The *AKPsi Alumni News*, an annual bulletin, was issued in October. The *Handbook of Alpha Kappa Psi*, 2nd edition, 80 pages, was published in November. In 1938 triennial district conferences were held.

The twenty-sixth National Convention, at Pocono Manor, Pennsylvania, September 5-7, 1939, enacted legislation permitting chapters to initiate one honorary member a year without payment of the national initiation fee; voted that the grand vice president to be elected by majority vote at national conventions, assigning to him the duties of supervising extension activities and directing professional programs; voted to require that student pledges maintain the scholastic average needed for graduation at the school in which the chapter is located; and provided that convention sites be chosen by preferential vote at district conferences.

1940s

The student loan fund was set up in 1940. *Alpha Kappa Psi, A Brief Outline of the Fraternity's Development, Organization, Activities, and Membership*, 32 pages, was printed as a supplement to the *Diary*, January, 1941, and in 1947, 1948, 1950 and 1952. A new simplified accounting system was installed in all college chapters.

Milwaukee's Schroeder Hotel was the site for the twenty-seventh National Convention, September 3-5, 1942. Legislation established the requirement that chapters give all pledges standard examinations. The Executive Committee and the Grand Council were granted extraordinary powers for the duration of the war to cope with emergencies. In 1943, a war status plan, adopted for college chapters that might become dormant during the conflict, provided for the appointment of a faculty member or an alumnus as controller to retain records, rituals, and robes, and to have authority to reactivate the chapter when deemed feasible. College chapters declined to 18 in number. In 1944, district conferences were postponed indefinitely. The return of students to the



Members of New York University's Alpha Chapter in 1944.

colleges began in 1945, but the National Convention and conferences were not held. A *Song Number*, the March, 1945 issue of the *Diary*, 37 pages, was published.

The twenty-eighth National Convention, Biltmore Hotel, Atlanta, September 3-6, 1947, voted to hold district conferences in each of the years between triennial conventions. The Scholarship Award was changed from a medallion to a key, awarded to seniors; annual college membership dues were raised to \$8; and alumni chapters were exempted from national dues. A special *Handbook* number, 3rd edition, 104 pages, made up the November, 1948 issue of the *Diary*.

1950s

The twenty-ninth National Convention at Minneapolis, September 5-9, 1950 set annual alumni chapter dues at \$50 and increased the number of districts from six to nine. An alumni convention and conference reserve was established. College membership dues were raised to \$10; the initiation fee was increased to \$20; and a monogram pin was adopted. The *Constitution* was amended to remove the requirement that members were required to be "Christian" and "of Caucasian race."

The fraternity decided to incorporate the Alpha Kappa Psi Foundation in the State of Illinois, an action carried out in 1951. In the same year Alpha Kappa Psi became the first professional business fraternity to have its own headquarters building. The *Directory of Business Personnel Available for Employment*, published in 1952, was distributed to 2,500 business firms in the United States.

The Golden Anniversary thirtieth National Convention was in the Commodore Hotel, New York City, September 9-12, 1953. Three of the founders, Bergen, Lane and Wright, were awarded special certificates acknowledging the fraternity's great debt

of gratitude to them. Awards were established for faculty members who have taught for twenty-five or more years; for recognition of civic service and achievement; and for service to colleges of business. The charter fee for alumni chapters was raised to \$50. A new life membership button was authorized. The January issue of the *Diary* included "Careers in Business," a series of twenty-three articles.

The thirty-first National Convention, Detroit, August 29-September 1, 1956, established the office of grand vice president-alumni to oversee alumni activities and authorized subscription to Life Membership by student members at \$15. The Grand Council was authorized, at its discretion, to transfer the student loan fund, accounting award, marketing award, and the award for service to higher education from the fraternity to the Alpha Kappa Psi Foundation. A new edition of the *Ritual* was published. The *Handbook*, 4th edition, 128 pages, was in the winter, 1956 issue of the *Diary*. *Songs of Alpha Kappa Psi*, 4th edition, 48 pages, was published. An alumni chapter manual was issued in 1958.

In Seattle, September 2-5, 1959, the thirty-second National Convention was held. Legislation changed the title of Grand Council to the Board of Directors; grand



In 1953, the Convention's 50th anniversary banquet was held at the Hotel Commodore in New York City.

president and grand vice president to national president and national vice president; district councilor to regional director; district conference to regional conference; division councilor to district director; deputy councilor to chapter advisor. The initiation fee was raised to \$25.

1960s

Redistricting of the fraternity was to be completed by July 1, 1961: the number of regions was increased to twelve; and round trip first-class air fare was adopted as the basis for reimbursement of chapter delegates in attendance at National Conventions. The alumni activity fund was established, and alumni chapters were authorized to initiate honorary members. On July 1st, the student loan fund was transferred from the fraternity to the Alpha Kappa Psi Foundation.

The thirty-third National Convention, at the Schroeder Hotel, Milwaukee, August 28-September 1, 1962, empowered the national vice president to act as chairman and director of the expansion committee, responsible for the creation of new college chapters. College membership dues were increased to \$14. The *Pledge Manual*, revised edition, 24 pages, was issued in 1963. The *Handbook*, 5th edition, 144 pages, was in the autumn issue of the *Diary*.

The thirty-fourth National Convention, Hilton Hotel, Denver, August 29-September 1, 1965, transferred the student loan fund from the Alpha Kappa Psi Foundation to the national fraternity, increased Life Membership fees for students to \$20 and for alumni to \$35, and authorized the initiation of one faculty member each year without payment of the national initiation fee. In 1965 the J. D. Sparks Fellows program was instituted. This was given to members for their outstanding service to the Convention.

The thirty-fifth National Convention, Robert Meyer Motor Inn, Orlando, August 2 1-24, 1968, increased annual alumni chapter dues to \$75 and allotted \$0.50 out of each \$5 paid in national alumni dues to the Alpha Kappa Psi Foundation. On July 1, 1969, John D. Sparks, executive secretary and editor of the *Diary* since 1928, retired. Frank J. Brye was appointed his successor as executive secretary-treasurer.



Frank J. Brye (standing) served as the fraternity's executive director for 23 years (1969-1992).



In 1971, the fraternity met in Las Vegas for its 36th Convention. Alpha Kappa Psi returned to the desert city for its Convention in 2005 and will visit again in 2017.

1970s

In 1970, the first Alpha Kappa Psi filmstrip, “Gateway to Success,” illustrating historical scenes and chapter activities, was distributed to chapters. The *Alpha Kappa Psi Alumni Chapter Manual*, 4th edition, was issued. *The Handbook of Alpha Kappa Psi*, 6th edition, 168 pages, edited by John D. Sparks, was published in January, 1971.

The thirty-sixth National Convention was at the Stardust Hotel, Las Vegas, August 23-26, 1971. Legislation included a change from two vice presidents, a vice president and a vice president-alumni, to three vice presidents. It also separated the Southeast Region into two regions — the Southeast Region consisting of Florida and Georgia, and the Southern Region consisting of Alabama, Mississippi and Tennessee. The title of executive secretary-treasurer was changed to executive director, and Frank J. Brye was appointed to serve in that capacity by the executive committee. Triennial conventions were changed to biennial ones; national alumni dues were increased to \$10.

On March 1, 1972, the Alpha Kappa Psi group life insurance program was instituted. In June, Title IX of the “Education Amendments Act of 1972” prohibited sex discrimination in federally assisted educational programs and amended parts of the Civil Rights Act of 1964. Professional fraternities were included in Title IX. *The Ritual of Alpha Kappa Psi* was issued in January, 1973.

The thirty-seventh National Convention was in the Sheraton-Peabody Hotel, Memphis, August 13-16, 1973. South Carolina was moved from the Mideast Region to the Southeast Region. Life Memberships increased to \$25 for student members and to \$50 for those out of school for more than one year. The spring-summer 1973 issue of the *Alpha Kappa Psi Alumni News* was distributed to alumni.

In December, a complaint was filed with the Department of Health, Education and Welfare against thirteen colleges and universities that recognized chapters of a professional business fraternity. In 1973, the Fraternity Alliance for Inalienable Rights, a seventeen-member organization that included Alpha Kappa Psi, was formed to oppose Title IX as it applied to professional fraternities.



Chapters receiving efficiency rating awards at the 1975 Minneapolis Convention.

The thirty-eighth National Convention was in the Radisson South Hotel, Minneapolis, August 20-24, 1975. The *National Convention Song Book*, edited by Richard M. Slavett, was issued. An *Alumni Activities Handbook* was published. In October, Alpha Kappa Psi initiated a fund drive to combat Title IX. A write-in campaign to attempt to sway legislators was also begun. At the Convention, the committee on female membership moved that the fraternity should bar women, advocating a continuance of the struggle to secure exceptive legislation. Such a law was introduced in Congress in May, but it was roundly defeated. The Convention voted the board of directors the authority to change Article III, Section 1 of the *Constitution* by deletion of the words “must be men and.” When it became apparent that exceptive legislation would not be approved, the board voted, August 7, 1976, to admit women into the fraternity.

The thirty-ninth National Convention was held in Atlanta, August 17-21, 1977. Airfare reimbursement for delegates to Conventions was changed from round trip first class to round trip coach fare. Annual alumni chapter dues were increased to \$125. During this period the fraternity initiated its 100,000th member.

The diamond jubilee fortieth National Convention was held at the Biltmore Hotel, New York City, August 22-26, 1979. It was voted that one vice president should be designated vice president-alumni, beginning in 1981. The finance committee recommended implementation of a standardized accounting system for college chapters; voted to increase semi-annual national college dues to \$17.50 and the initiation fee to \$30. The Regional and National Organization Committee requested that all college and alumni chapters establish permanent mailing addresses.

1980s

A revised *Ritual* was issued in April, 1981.

The forty-first National Convention was at the Shamrock Hilton Hotel, Houston, August 19-23, 1981. Second and third presentations of the Distinguished Service Awards, bronze and silver (second only for bronze), were established. It was recommended that new brothers should be informed as to the importance, purpose, aims and ideals of alumni chapters. Annual dues for alumni chapters were set at not less than \$150 or more than \$500. *The Ritual of Alpha Kappa Psi*, 5th edition, was published in 1982.

The forty-second National Convention was in the Book Cadillac Hotel, Detroit, August 23-27, 1983. Life Membership for student members and those out of school for less than a year was raised to \$40, and for those members out of school for more than a year to \$80. It was voted that the minimum pledge period should be five weeks, except for freshmen, whose pledge period was also to be three months unless the regional director saw fit to shorten it because of special local conditions. Twenty-five year awards were authorized for meritorious service rendered to the fraternity and, in addition, also fifty year awards, these to be conferred for the Alpha Kappa Psi Foundation by a chapter on members in the fraternity for that period. *The Alpha Kappa Psi Fraternity Alumni Directory*, 1984, 80th anniversary edition, 660 pages, was published.

The forty-third National Convention was in the Clarion Hotel, St. Louis, August 20-24, 1985. Carol R. Carter was the first woman elected a national officer of Alpha Kappa Psi. National alumni dues were raised \$5 a year. During this period the national headquarters became fully computerized.



In 1981, the 41st Convention's banquet was held at the Shamrock Hilton in Houston.

The forty-fourth National Convention was in the Hotel Fort Des Moines, Des Moines, August 11-15, 1987. The alumni newsletter resumed publication. The Committee on Credentials recommended that organizers of Conventions secure corporate sponsorships to help cover convention costs. The Committee on Finance recommended that an inflow-outflow statement be included with the reports prepared by the independent auditors and made generally available. It was voted that henceforth candidates for national vice presidential posts indicate which office they were seeking; the national president would no longer assign areas to vice presidents. A rush video, called “Ask An Alpha Kappa Psi,” was issued.

The forty-fifth National Convention was in the Grand Hotel, Milwaukee, August 15-19, 1989. The initiation fee was increased to \$35 and college membership dues to \$22 per semester. Life Membership fees were raised to \$45 and \$85 respectively, to include a Life Membership pin. It was voted that members of the Executive Committee, exclusive of the national president, should not serve for more than two full consecutive terms.

The *Alpha Kappa Psi Fraternity Alumni Directory*, 1989, 85th anniversary edition, 374 pages, was published. Professional enhancement programs, involved with planning and management of projects or money-raising events in Alpha Kappa Psi or on the job, were instituted. Chapter management workshops were held to help chapter officers perform their duties. Professional consultants in business, general promotion and conventions were engaged by the fraternity to enhance its quality of services and corporate image. A new logo was designed. The fraternity assumed the management of the John D. Sparks Fellows program.

1990s

The 1990 annual report in the winter 1990-91 *Diary* had articles by each national officer and the executive director, an audit and a column about the Alpha Kappa Psi Foundation. The *Alumni Chapter Expansion Manual* detailed methods for generating new alumni chapters. An Alpha Kappa Psi placement office was approved. The alumni marketing plan was distributed and the *College Chapter Expansion Manual* specified how new chapters could be attracted into Alpha Kappa Psi. A pledge manual, which covered aspects of fraternity life, including history, traditions, customs, awards and parliamentary procedures; and a rush kit, to help chapters bring in new members, were issued. A *Volunteer Officer Policy and Procedure Manual*, a guide for national and regional officers and the *Speakers Resource Handbook* were distributed. The Management Action Plan replaced the Performance Evaluation Report for college chapters.

On January 1, 1991 Alpha Kappa Psi took possession of a new location which was dedicated as the John D. Sparks Headquarters building. In addition to this move to a

new location, the national office added support services of a convention planner, an advertising agency, computer consultants, a managing editor and publisher for the *Diary*, and a marketing and telemarketing group to assist with alumni dues billing. At midyear, the 1991 annual report was published with articles by all national officers and the executive director. Eileen L. Howell, Delta Phi, became the Alpha Kappa Psi Foundation's first female president.

The forty-sixth National Convention was at the Sheraton Denver Tech Hotel, Denver, August 13-17, 1991. Student initiation fees were increased to \$45, student membership dues to \$27. Life Membership fees were raised to \$80 through the second year following graduation and to \$150 after the second year following graduation. Chapter charter fees were set at \$5 per petitioner, minimum of \$150, payable in advance of installation. Alumni chapter dues were retained at \$150 minimum with a maximum of \$750 per year. Annual national alumni dues were increased to \$25. It was voted that the budget for the general fund must be in balance. The *Officers Manual* was adopted as the official guide for operation of college chapters. It was designated that the month of April become "Alumni Awareness Month."

Frank J. Brye served as executive director of Alpha Kappa Psi from 1969 to 1992. He resigned from that post on September 1, 1992, and accepted the newly created position of executive development director for the fraternity and the foundation, to raise funds for both organizations. Brye gave up the fraternity post on December 31, 1993, but continued to serve the foundation until March 1994. Gary L. Epperson was appointed executive director of the fraternity on September 3, 1992, the fourth full-time chief executive the Fraternity has had in its history. In August, 1993, the *History and Handbook of Alpha Kappa Psi Fraternity*, 68 pages, was published.

The forty-seventh National Convention was at the Opryland Hotel, Nashville, August 17-21, 1993. An amendment that the Alpha Kappa Psi *Constitution* and *Statutory Code* be revised was passed. It was voted to transfer the Upper Peninsula of Michigan to the Eastcentral Region and to transfer the Northcentral's portion of Wisconsin to the Midwest Region, contingent upon the transfer of the state of Nebraska to the Northcentral Region. Since New York State no longer required a director-at-large of the corporation, an amendment that the post be removed from the *Constitution* was passed; these amendments were to take effect at the 1995 National Convention. By amendment, the board of directors was to consist of the national president, the three national vice presidents, and the five at-large directors, none of whom was to hold office in any other capacity in the fraternity, a change to take place at the 1993 convention. For an orderly transition from one board to the next, it was suggested that the newly elected national officers and the regional directors at this convention elect the five at-large directors for two-year terms. The duly elected leadership could select the board of directors for the interim period before the next convention, when the National Chapter could elect a full board of directors. The pledge fee was set at \$20 and

the initiation fee at \$50, effective September 1, 1993. The 90th anniversary edition of the *Alumni Directory of Alpha Kappa Psi*, 458 pages, was published in 1994.

The forty-eighth Convention was at the Capital Hilton Hotel, Washington, D.C., August 14-19, 1995. A resolution was voted to amend the *Constitution and Statutory Code* to implement the recommendation of the Regional and National Organization Committee to establish a separate Fraternity Board of Directors and a National Management Team, to consist of the national president, the national vice presidents, and the thirteen regional directors. Members of the National Management Team were to meet annually for planning purposes and, as member delegates, elect the board of directors of the fraternity. These directors were to be nine in number and would elect a chairman and such other corporate officers as deemed necessary, to be elected annually from among their own members. Wayne R. Miller, Alpha Phi, was elected the fraternity's first chairman of the board. The board of directors would serve as the supreme executive, legislative and judicial body of the fraternity between meetings of the National Chapter. A dues increase was passed to help fund the position of a full-time expansion coordinator for the fraternity.

The Regional Leadership Conferences, held during non-convention years in each region, were replaced with annual Success Institutes, which grouped regions together for fraternal and educational activities.

The forty-ninth National Convention was at the Pointe Hilton Hotel at Squaw Peak, Phoenix, Arizona, July 29-August 2, 1997. The *Alpha Kappa Psi Official Song Book*, National Convention edition, was issued, 13 pages. A new *Constitution and Statutory Code*, that of Alpha Kappa Psi-Indiana, Inc., was adopted. Initiation fees were increased from \$50 to \$55 and pledge fees from \$25 to \$30. It was voted that the board of directors acquire general liability insurance for student and alumni chapters and assess them for its cost. The Life Membership fee structure for members who pay two years or more after graduation was dropped from \$150 to \$100 in conjunction with a supportive marketing effort for a two-year testing period beginning January 1, 1998. The term "Regional Leadership Conference" was replaced by the term "Regional Meeting." It was voted that the National Chapter would waive an amount equal to one registration fee for each college and alumni chapter in good standing for attendance at each regular National Chapter meeting. The Alpha Kappa Psi Foundation's student-level donor club, the Yellow Rose Society, was introduced in July, 1998. A new pledge manual was issued in January, 1999, 17 pages.

The fiftieth National Convention was at the Hilton Hotel at Walt Disney World Village, Orlando, Florida, August 3-8, 1999. A resolution was passed to require two people from each chapter to attend National Chapter meetings and the College of Leadership. The title of executive director of the fraternity was changed to CEO. As recommended by the Regional and National Organization Committee, all respon-

sibility for alumni programming and publication of the *Diary* was moved from the fraternity to the Alpha Kappa Psi Foundation, with an implementation date of July 1, 2000. As part of the move, Life Membership would become a giving level within the foundation, with all previous Life Membership benefits being honored.

During the year the Management Team's operational structure was modified: Four vice presidents, elected by the National Chapter, would supervise particular regions rather than to perform specific tasks; the regions, at their respective Success Institutes, would every two years elect their regional directors; district directors were eliminated and every chapter would have a chapter advisor; regional managers would be appointed to cover designated areas of expertise — finance, membership, technology, expansion, chapter relations and alumni. That fall, the Alpha Kappa Psi Foundation's All-AKPsi Academic Team debuted.

2000s

At the spring 2000 meeting of the Fraternity Board of Directors, an expansion of the organization into the United Kingdom was approved, and a year later, the 14th region of the fraternity was officially established in the U.K. New chapters were installed at the University of Manchester Institute of Science and Technology, Manchester University and Manchester Metropolitan University. In 2000, the *Diary* was recognized with the Magazine of the Year Award by the College Fraternity Editors Association. With this honor, Alpha Kappa Psi became the first professional fraternity to earn this publication award. In 2001, *The Alpha Kappa Psi Fraternity Alumni Directory*, 638 pages, was published. Also that year, the Alpha Kappa Psi Foundation's Academy debuted.

The fifty-first National Convention was held at the Fairmont Hotel, New Orleans, August 15-19, 2001. Carter R. Carter became the the first female recipient of the Gold Distinguished Service Award. The fraternity's new logo was unveiled and a volunteer recognition program was introduced to honor current and past volunteer leaders. Adopted legislation amending the *Constitution* and *Statutory Code* focused on: Giving authority to Regional Management Teams in making decisions regarding termination of members for financial delinquency among members; providing clear understanding and procedures for the removal of chapter officers for any reason within a college chapter; providing an official step-by-step road map for all areas of member discipline so to alleviate much confusion, disparity and uncertainty between the *Constitution* and *Statutory Code*, chapter bylaws and the *Board of Directors' Statement of Policy*, and; allowing the best possible training, planning, continuity and successful leadership for the board of directors through the establishment of a succession plan for the chairman position.

The centennial fifty-second National Convention was held at the Chicago Hilton and Towers, August 7-10, 2003. Heather E. Allen, Beta Psi, was elected the first female

chairman of the board. For the first time since 1997, the National Chapter voted to increase fees. The fee increase was designed to provide financial assistance in support of specific areas identified in the fraternity's strategic plan, including the hiring of a full-time director of alumni services. The National Chapter also voted to move the election of fraternity directors from the National Management Team to the National Chapter.

In 2004 the Fraternity Board of Directors approved the purchase of a larger office — the Heritage Center — to house the Alpha Kappa Psi Fraternity and Foundation.

The fifty-third Convention was held at the Riviera Hotel, Las Vegas, August 3-6, 2005. Adopted legislation included removing the term “inactive status” from the *Constitution* and *Statutory Code* and replacing it with “leave of absence”; the elected officers of the Management Team would be the president and executive vice president, with the authority of the president to appoint a cabinet; an alumni program was instituted including the creation of individual alumni association dues; and local alumni associations could no longer exist, only alumni chapters. Also, in recognition of Alpha Kappa Psi having chapters in three different countries, the word “national” would be removed from all documentation and titles.

The United Kingdom Region, which had been established as the fraternity's 14th region in 2001, was dissolved by the Fraternity Board of Directors in 2006. Chapters in the United Kingdom were moved to the Mideast Region. The Alpha Kappa Psi Foundation launched a business plan competition in February, 2007. It was held in four locations during the Success Institute weekends.



The fraternity celebrated its 100th anniversary at the 2003 Chicago Convention.



A trio of firsts at the 2007 Washington, D.C. Convention: Andrea Nemeth, who was elected the fraternity's first female president, is joined by Carol Carter, the first female vice president (1985) and Eileen Howell, the Alpha Kappa Psi Foundation's first female chairman (1991).

The fifty-fourth Convention was held at the Hyatt Regency on Capitol Hill, Washington, D.C.,

August 1-4, 2007. After two years of testing, the fraternity launched the new Pledge Education Program (PEP). The Chapter Congress (formerly National Chapter) voted to remove the minimum GPA requirement for pledges so chapters could accept first-term freshmen. The Chapter Congress also modified the selection process of the Fraternity Board of Directors' Executive Committee and determined that the chairman would be elected annually by the board. Andrea Nemeth, Iota Rho, became Alpha Kappa Psi's first female president.

The Alpha Kappa Psi Foundation's Business Plan Competition was revamped and became the Case Competition. The new format debuted during the February, 2008 Success Institutes. To recognize those volunteer leaders who've mastered skills and topics focusing on volunteer resource management, the fraternity created the Certified Fraternity Volunteer accreditation program. Alpha Kappa Psi's first CFV was presented in June, 2008.

In the fall of 2008, the fraternity held regional workshops to help chapters review recruitment and membership fundamentals. To support the fraternity's vision of developing principled business leaders, Alpha Kappa Psi's popular Success Institute was renamed. Beginning in February, 2009, it took on the name "Principled Business Leadership Institute" and its curriculum was restructured.

The fifty-fifth Convention was held at the Wyndham Orlando Resort, August 5-8, 2009. The Chapter Congress approved legislation requiring the terms for a chapter's president, treasurer and the officer responsible for completing the *Annual Chapter Report* to all be one-year. The Chapter Congress also approved a fee increase: Initiation fees and student membership dues were increased \$5 each to \$65 and \$47.50, respectively. The Life Membership fee was reduced to \$400, and the student/recent graduate rate was reinstated at \$200.

2010s

The fifty-sixth Convention was held at the Arizona Biltmore, Phoenix, July 27-30, 2011. The fraternity launched a comprehensive membership recruitment campaign with related materials that could be utilized by the student chapters. The Chapter Congress approved the Constitution Committee's recommendations to make updates to board of directors' qualifications and terms. Also, it was voted upon that regional directors would no longer be elected but instead be appointed.

An overhauled website with advanced membership reporting capabilities was introduced in late 2011, and a revamped awards catalogue was made available beginning with the 2012-13 academic year. In May of 2013, the fraternity chartered a chapter in Hong Kong, making China the fourth nation where Alpha Kappa Psi is represented. Also that spring, *The Diary of Alpha Kappa Psi* celebrated its centennial.

The fifty-seventh Convention was held at the Sheraton New Orleans, August 8-10, 2013. The Chapter Congress approved several updates to the Constitution in regards to membership, including the addition of a 'suspended' membership class and a broader definition of what academic areas of study are acceptable for a student to become a member and/or maintain membership.

Steve Hartman became the fraternity's fifth full-time chief executive officer after Gary Epperson retired in September of 2013. Epperson had served as CEO since 1992.

Approved by the Fraternity Board of Directors, a new regional alignment plan took effect with the 2014-15 academic year. The new configuration was designed to provide a more effective structure for servicing chapters while allowing for future growth. Under the new structure, the fraternity grew from thirteen to seventeen regions (one region for alumni chapters and 16 regions for student chapters). Four vice president positions were added to provide leadership for the new regions.

The fifty-eighth Convention was held at the Sheraton Norfolk Waterside, July 29 - August 1, 2015. The Chapter Congress adopted a multi-year dues and fees schedule to provide additional funding for the expansion of fraternity operations, systems infrastructure and further implementation of Alpha Kappa Psi's strategic plan. It was the first dues increase in six years. Alexander Sultan was elected to his third term as president, making him the first president in fraternity history to be elected to three consecutive terms.

Fraternity Presidents



R.S. Douglas
1904-06



F.R. Leach
1906-07



H.M. Jefferson
1907-08



N. Lane Jr.
1908-09



H.A. Hopf
1909-10



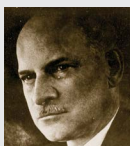
W.B. Johnson
1910-11



W.T. Eddy
1911-12



H.L. Wilson
1912-13



A.W.T. Olgilvie
1913-14



A.L. Jeffery
1914-15



D.S. Duncan
1915-19



J.T. Madden
1919-21



R.B. Kester
1921-23



E.W. Lord
1923-27



C.W. Collins
1927-29



O.A. Kirkman
1929-33



H. Silke Jr.
1933-36



W.J. Luby
1936-39



C.D. Spangler
1939-42



O.M. Chatburn
1942-47



R.A. Hills
1947-50



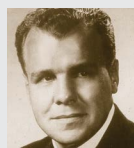
R.G. Woolever
1950-56



M.C. Townsend
1956-59



L.R. Jordan
1959-62



W.C. Himstreet
1962-65



W.F. Weinheimer
1965-68



J.D. Cahill
1968-71



J.C. Wilson
1971-75



R.H. Rais
1975-77



A.L. Stengel
1977-79



J.M. Miller
1979-83



J.D. Cahill
1983-87



G.R. Carnahan
1987-89



J.E. Cunningham
1989-93



K.B. Hasty
1993-97



R.A. Davenport
1997-01



M.C. Moore
2001-03



D.L. Stubblefield
2003-07



A. Nemeth
2007-11



A.T. Sultan
2011-

Gold Distinguished Service Award Recipients

The fraternity's highest honor is the Gold Distinguished Service Award, which is conferred only by the Fraternity Board of Directors, requiring a minimum of ninety percent (90%) approval of the board. The members listed below have received this honor. The number in parentheses indicates when the award was presented.

Everett W. Lord, *Boston '21-Faculty/Life* (1941)*
 Frederic R. Leach, *New York '04-Life* (1941)*
 John B. Nicklas Jr., *Pittsburgh '22-Life* (1942)*
 A.W. T. Ogilvie, *Northwestern '12-Life* (1942)*
 Clem W. Collins, *Denver '10-Life* (1942)*
 Paul. H. Hudson, *New York '04-Life* (1942)*
 William J. Thomson, *Denver '12-Life* (1944)*
 Ralph E. Kimball, *Pittsburgh '21-Life* (1947)*
 William J. Luby, *Northwestern '20-Life* (1947)*
 Roy B. Kester, *Denver '10-Life* (1947)*
 Fae W. Cosner, *Northwestern '17-Life* (1947)*
 O. Arthur Kirkman, *Virginia '22-Life* (1950)*
 Clifford D. Spangler, *Nebraska '20-Life* (1950)*
 John D. Sparks, *Georgia State '23-Life* (1950)*
 Raymond G. Woolever, *Minnesota '24-Life* (1953)*
 Edward G. Eriksen, *Minnesota '30-Life* (1956)*
 Endicott A. Batchelder, *Pittsburgh '28-Life* (1956)*
 Herbert M. Wright, *New York '04-Life* (1962)*
 Morley C. Townsend, *Buffalo '36-Life* (1962)*
 L. Russell Jordan, *UNC-Chapel Hill '50-Life* (1962)*
 Oliver M. Chatburn, *USC '29-Life* (1962)*
 Wayne E. Shroyer, *Denver '30-Life* (1963)*
 William C. Himstreet, *USC '53-Life* (1965)*
 C. Frederick Harley, *Washington '28-Life* (1965)*
 William F. Weinheimer, *Pittsburgh '41-Life* (1968)*
 John D. Cahill, *Buffalo '52-Life* (1971)
 Julius M. Lennard Jr., *Georgia State '34-Life* (1975)*
 John C. Wilson, *Oklahoma State '47-Life* (1975)*
 Richard H. Rais, *Detroit (Evening) '58-Life* (1979)*
 Arnold L. Stengel, *USC '60-Life* (1979)
 J. Mark Miller, *West Georgia '70-Faculty/Life* (1983)
 Robert W. Bell, *Arkansas '57-Faculty/Life* (1985)*
 Thomas J. Bastasz, *Saint Thomas '59-Life* (1989)
 Allen J. Simonson, *Upsala College '64-Life* (1991)
 Theodore G. Ehrsam, *NYU '53-Faculty/Life* (1993)*
 Frank J. Brye, *Western Michigan '60-Life* (1993)
 William D. Reeves, *Georgia State '59-Life* (1998)
 J. Elliott Cunningham, *Texas State '76-Life* (1999)
 Carol R. Carter, *Gustavus Adolphus '76-Life* (2001)
 Wayne R. Miller, *Florida '83-Life* (2003)
 Kenneth B. Hastey, *Saint Louis '76-Life* (2005)
 Robert A. Spansky, *Detroit (Day) '62-Life* (2005)
 Wendy A. Wendroff, *Tri-State '80-Life* (2007)
 Robert A. Davenport, *Old Dominion '86-Life* (2011)
 Eileen L. Howell, *Wisconsin-Milwaukee '78-Life* (2013)
 David P. Wendroff, *Portland '79-Life* (2013)
 Paul J. Brinker, *Cincinnati '84-Life* (2015)

*Audit Eternal (deceased)



[Above] Past Fraternity Chairman, President and 2011 Gold DSA recipient Robert Davenport congratulates Past Fraternity and Foundation Chairman Eileen Howell, one of two Gold DSA recipients at the 2013 Convention in New Orleans.

[Top] In 1962, Founder Herbert M. Wright was one of four Gold DSA recipients at the 1962 Convention in Milwaukee.

Helpful weblinks

More information about the Alpha Kappa Psi programs and educational offerings mentioned in this manual can be found at the fraternity's website, akpsi.org:

Awards	akpsi.org/awards
All-AKPsi Academic Team	akpsi.org/ateam
Blog	akpsi.org/blog
Case Competition	akpsi.org/case
Convention	akpsi.org/conv
College of Leadership	akpsi.org/col
Diary	akpsi.org/diary
Education	akpsi.org/education
eLearnings	akpsi.org/elearnings
Leadership	akpsi.org/leadership
Life Loyal	akpsi.org/life
Officer Training	akpsi.org/ot
Pledge Education Program	akpsi.org/pep
PBLI	akpsi.org/pbli
Risk Prevention Program	akpsi.org/rpp
Road to Brotherhood:	akpsi.org/rtb
Securing the Future	akpsi.org/rtbstf
Pursuit of Brotherhood	akpsi.org/rtbpob
Fostering the Commitment	akpsi.org/rtbftc
Affirmation of Passage	akpsi.org/rtbaop
Scholarships	akpsi.org/scholarships
Tweetchats	akpsi.org/tweetchats
Yellow Rose Society	akpsi.org/yrs
Webinars	akpsi.org/webinars
Webinar Library	akpsi.org/webinarlibrary

| Shaping People, Shaping Business

Alpha Kappa Psi

The Professional Business Fraternity

7801 E. 88th Street
Indianapolis, IN 46256
(317) 872-1553
mail@akpsi.org

akpsi.org

Find Alpha Kappa Psi on

